

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, unpresented cheques should be entered as negative figures.

Name of smaller authority: **St Buryan, Lamorna, Paul Parish Council**

County area (local councils and parish meetings only): **Cornwall**

Financial year ending 31 March 2026

Prepared by (Name and Role): **Louise Clifton, Clerk/RFO**

Date: **01/04/2026**

	£	£
Balance per bank statements as at 31/3/26:		
St Buryan Cemetery account	8,963.3	
St BLP EMR account	41,133.6	
Treasurers Account	9,810.2	
		59,907.2

Petty cash float (if applicable) -

Less: any unpresented cheques as at 31/3/26 (enter these as negative numbers)

clerk expenses	(36.00)	
HMRC tax/ni	(363.81)	
HMRC tax/ni	(363.61)	
HMRC tax/ni	(323.81)	
Clerk pension	(200.00)	
		(1,287.23)

Add: any un-banked cash as at 31/3/26

Net balances as at 31/3/26 **58,619.9**