

St Buryan, Lamorna & Paul Parish Council

Minutes – 16 February 2026

Minutes of the meeting of St Buryan, Lamorna & Paul Parish Council held on Monday 16 February 2026 at 7.30pm, in the St Buryan Village Hall.

Councillors present: Councillors: J Pascoe (Chair), S Gough (Vice-Chair), M Corley-King (until 9.30pm), D Groves, P Macis, S Stevenson, P Thurstans and B Wynter

In attendance: Cornwall Councillor T Marrington and one member of the public.

Officer Support: Clerk/RFO

26-02/1	To record absences and note apologies for absence None.
26-02/2	Co-options to the council Resolved – that Paul Macis is co-opted onto the Parish Council. Having signed the Declaration of Acceptance of Office , Cllr Macis joined the meeting.
26-02/3	<u>Declarations of Interest:</u> Councillor Pascoe declared an interest in Minute 26-02/11 (b) – planning application for Tower Cottage, St Buryan, and withdrew from the meeting during consideration of this item.
26-02/4	Member Dispensations None
26-02/5	Presentation – Tri Service Safety Officer Members welcomed the Tri-Service Safety Officer to the meeting. The TSSO spoke about their work in the community, including providing help and support as a worker for the Ambulance, Police and Fire Service – an emergency service presence in rural areas, now also moving into town areas. There are currently 15 TSSO's across Cornwall. Tri-Service Officers are often the first person on the scene of an emergency, and able to follow up with home visits after an emergency. Examples of their work include concern for welfare, road traffic accident, and for matters which could cross over between services. An important element of the work of the TSSO is to visit people's homes and carry out preventive and support work. Attendance also at drop-in sessions in St Just, a service that could also be rolled out to St Buryan, such as attending at the Village Market. The Chair thanked the TSSO for their attendance at the meeting.
26-02/6	Public Speaking A local resident asked about the bus service to and from St Buryan since the timetable changes. Noting difficulties especially for older people, children, people with mobility issues. No stop at the Greenmarket. C.Cllr Marrington advised there will be a meeting in the Solomon Browne Hall, Mousehole on 5 March with CEO of GoCornwall, 6-8pm, local residents are welcome to attend. The question put to council was whether anything could be done to improve the bus route from St Buryan to Penzance once the Ross Bridge re-opens. Cornwall Councillor Marrington noted the request and was advised that many people from St Buryan do not catch the bus to Penzance due to the difficulty getting into the centre of town from the bus stop.

	Further points made: the bus service at the moment does not serve for people working 9 to 5, nor do they serve a route anywhere near a health centre – GP surgeries or West Cornwall Hospital.
26-02/7	Cornwall Councillor reports Cornwall Councillor Marrington gave an update report which included: - Road closure of Paul Hill, closed for safety reasons. Revised plan of works following fallen wall. Traffic flow is being reviewed. Emergency services are aware, for response times. - Cornwall Council focus has been on setting the budget, due to go to full council on 24 February - Government had been requested to support through Fairer Funding, however the funding from central government is £60m less than expected. Difficult decisions have had to be made. - Newlyn organise a drop-in session with LiveWest, SWW, benefits advice etc, details can be sent through to this Council if a similar drop-in session might also help in St Buryan.
26-02/8	Reports from meetings of other organisations Lamorna public meeting – Resilience – 22 January 2026 Members considered the notes of the public meeting hosted by the Lamorna Village Hall committee, held on 22 January. Comments: - Road from B3315 to the Wink is labelled as Cove Road, but Cove Road is from the Wink to the cove. - There was a very good turnout to the meeting, resulting in a positive outcome and plans for bringing about improvements to how the community copes, and is supported, with emergency situations in future. Noted.
26-02/9	Minutes of the meeting held on 19 January 2026 Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
26-02/10	Clerk's update report Members noted the written update report circulated prior to the meeting. Cllrs agreed to share the workload for checking the defibrillators, Cllr Gough to show others how to check the defibrillator. [Action by: All Cllrs and Cllr Gough]
26-02/11	Planning Applications
	a) PA26/00320 – Langarth, Rectory Road, St Buryan – Works to Tree within a Conservation Area (TCA) – T1 – Beech – Fell No consultation response needs to be sent due to nature of application. Noted.
	b) PA26/00679 – Tower Cottage, St Buryan, Penzance – External steps and access balcony Councillor Pascoe declared an interest in this item and withdrew from the meeting during consideration of this item. Cllr Gough chaired the meeting for this item. Resolved – that the application is supported.
	c) PA26/00691 – Former St Buryan Garage, The Green, St Buryan – Construction of detached dwelling and garage. Resolved – that the application is supported, provided that a condition can be included to minimise disruption to Lisbon Terrace by ensuring that construction traffic parks on the

	application site and for delivery times to be scheduled with care. The period of construction at the site is likely to have a significant traffic impact. <i>(If a 5 day protocol consultation is received, not to call to committee).</i>																																							
26-02/12	5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month None																																							
26-02/13	Planning applications determined by Cornwall Council in past month – no update.																																							
26-02/14	Planning Appeals None.																																							
26-02/15	Neighbourhood Priority Statements Cllr Gough reported on an update received from Cornwall Council, a process would be launched soon to help local councils to develop and share their priorities for their area, with further information to follow at a later date. Noted.																																							
26-02/16	Schedule of Payments Resolved to approve the payments to be made, as set out in the schedule <table><tr><th>Payee</th><th>Purpose</th><th>Amount (inc VAT)</th></tr><tr><td colspan="3"><i>To be paid by online banking</i></td></tr><tr><td>Source for Business</td><td>Water – cemetery (trough/standpipe)</td><td>£62.83</td></tr><tr><td>ICT Connect Ltd</td><td>Monthly website fee</td><td>£13.20</td></tr><tr><td>Scribe (Starboard Systems Ltd)</td><td>Scribe cemetery subscription (accounts software paid by DD)</td><td>£24.00</td></tr><tr><td>Cornwall Council – Pensions</td><td>Calculation and set up on pension system, new employer</td><td>£180.00</td></tr><tr><td>Crystal Clear</td><td>Cleaning – St Buryan public toilets (Jan)</td><td>£505.01</td></tr><tr><td>Source for Business</td><td>Water – public conveniences</td><td>£131.69</td></tr><tr><td colspan="2">Staff costs, including salary, pension, NI, PAYE (January)</td><td>£1,576.07</td></tr><tr><td>Louise Clifton</td><td>Clerk’s expenses January 2025</td><td>£42.20</td></tr><tr><td colspan="3"><i>To be paid by Direct Debit</i></td></tr><tr><td>Scribe (Starboard Systems Ltd)</td><td>Scribe accounts subscription</td><td>£42.00</td></tr><tr><td>Octopus energy</td><td>Electricity, public conveniences, St Buryan. Jan 26.</td><td>£19.61</td></tr></table> Agreed – to ask SWW to meet a Cllr on site to check that the water bill for the cemetery does refer only to the cemetery.	Payee	Purpose	Amount (inc VAT)	<i>To be paid by online banking</i>			Source for Business	Water – cemetery (trough/standpipe)	£62.83	ICT Connect Ltd	Monthly website fee	£13.20	Scribe (Starboard Systems Ltd)	Scribe cemetery subscription (accounts software paid by DD)	£24.00	Cornwall Council – Pensions	Calculation and set up on pension system, new employer	£180.00	Crystal Clear	Cleaning – St Buryan public toilets (Jan)	£505.01	Source for Business	Water – public conveniences	£131.69	Staff costs, including salary, pension, NI, PAYE (January)		£1,576.07	Louise Clifton	Clerk’s expenses January 2025	£42.20	<i>To be paid by Direct Debit</i>			Scribe (Starboard Systems Ltd)	Scribe accounts subscription	£42.00	Octopus energy	Electricity, public conveniences, St Buryan. Jan 26.	£19.61
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26-02/17	CIL Funds, Grants and s.137 Payments – <i>to review the balances of these funds and to approve expenditure from these funds if appropriate</i> Grant application received from Lamorna Village Hall (Resilience Project) – <i>To consider awarding a grant to this project, and to resolve the amount of grant to be awarded.</i> Cllr Pascoe reported that Cornwall Councillor Marrington had awarded £300 to the parish for community resilience funding, following Storm Goretti. Noted, and for these funds to be put to support for the parish as a whole.																																							

	Cllr Macis declared an interest in this item and withdrew from the meeting during its consideration. Members considered the grant application received from the Lamorna Village Hall Committee. Resolved in principle to award a grant of £2,000 to the Lamorna Village Hall resilience project but for this decision to be deferred to the March meeting of the parish council, pending potential new information and advice from the emergency planning meeting to be attended on 17 February.
26-02/18	Application for Grant – Cornwall Council CIL Fund Round 5 (Community Infrastructure Levy - To agree the expression of interest to be submitted by the Parish Council Resolved – to submit an application to CIL Round 5 towards the cost of supply and installation of a new, inclusive, roundabout for the St Buryan play area. Agreed to apply for £6,500.
26-02/19	Playground i. <i>to receive the inspection report for February and volunteer for March.</i> Cllr Thurstan reported on a visual inspection earlier in the day, and that the play area is in order. Roundabout spindle is still in place. Some debris from trees. Volunteer for March – Cllr Corley-King. Plank of wood has come off the planter and needs to be fixed. Agreed to ask the small works contractor to fix and make safe the planter. ii. <i>To agree arrangements for annual inspection</i> Quote to be reported to next meeting.
26-02/20	St Buryan Cemetery <i>To note any updates and to agree to take any action needed.</i> Cllr Pascoe reported that one of the missing cemetery record books had been returned to the parish council. Also that there is less of a rubbish problem following the removal of the bin from the cemetery, a step which had to be taken to save on costs. The saving on bin emptying has helped to fund other improvements at the cemetery. Redundant wheelie bins by the shed need to be removed. A local resident, former parish clerk, gave some information on the layout of the historic graves. Noted.
26-02/21	Website, Councillor Emails and Social Media Cllr Gough reported that the NDP website will be taken down at the end of this month. He has backup copy and text copy, so can be recreated onto PC website. Noted.
26-02/22	ENVIRONMENT – no reports.
26-02/23	Community Highways Improvement Programme – <i>update on feedback received following initial review of applications, and Council views sought on re-visiting the works previously proposed by Highways in 2023/24</i> The Clerk had circulated an update following initial feedback on the CHIP application from Cornwall Council's Highways Manager. There were elements of the application not likely to be funded under the scheme and so the council was able to review and submit a revised application. Members considered the feedback, and made reference to the previous proposed highways improvement plans (July 2024).

	Resolved – that the following be submitted as a revised CHIP application: - Road narrows sign on the Lands End Road - The south entry to the village needs warning signage for motorists (speed and narrowing road) - Twinning signs to replace those removed for the 20mph highways works. (Twinned with Calan) (No additional artwork needed). - Re-site the VAS to other side of the road (Lands End Road) Other highways updates: - 20mph sign from Penzance Road had blown down, has been collected from Cllr Gough, not yet fixed back into place. - Highways staff are still clearing up after Storm Goretti and so operational works are being affected.
26-02/24	PUBLIC RIGHTS OF WAY (PRoW) Local Maintenance Partnership 2026/27 – Resolved to participate in the LMP scheme in the coming year. South West Coast Path maintenance agreement 2026/27 – Resolved – not to participate in the LMP scheme in the coming year.
26-02/25	Parish Council outreach at the St Buryan Village Market <i>To review arrangements following correspondence from market organisers</i> The Village Market organisers had been in contact to ask whether the Parish Council would move to the community table at the market. Agreed that the Parish Council would instead book the small room at the Village Hall for drop-in sessions and public consultation as needed, for example 2 or 3 sessions each year on a drop-in / Councillor Surgery type basis. Reply to the Village Market organisers to say that the Parish Council will no longer need a table at the Village Market.
26-02/26	Bus timetable Cllr Gough noted that the disruption with the closure of Paul Hill will likely continue for some time and so a review of the timetable arrangements at this time is difficult.
26-02/27	Retaining BT Phone Boxes for rural communities Cllr Pascoe reported on various local areas across Cornwall who had benefited from the use of their phone box with the copper landline, in emergency situations and so suggested that BT be contacted to request that the phone be retained in the BT Phone Box in St Buryan, such as the recent electricity and mobile outages with Storm Goretti. Resolved – to ask BT to retain the phone in the BT Phone Box in St Buryan, in view of the experience of the local community in the recent named storms.
26-02/28	Cornwall Council consultation – Understanding Cornish Places - No update received from Cornwall Council.
26-02/29	Finance reports and bank reconciliation Budget v Actual report; bank reconciliation; receipts and payments reports to 31 January 2026 Resolved to adopt the Finance reports as at 31 January 2026

26-02/30	Review of Co-option Policy The Clerk recommended updates to the Council's Co-option Policy in line with best practice. Resolved – that the council approves the revised Co-Option Policy, as circulated prior to the meeting.	
26-02/31	Review of Employer Pension Discretions Policy The Clerk reported on new advice from Cornwall Council and the need to update the Employer Pension Discretions Policy to include provision for members of the scheme pre-2014, should this be relevant to employees in the future. Resolved – that the Council approves and adopts the updated Employer Pension Discretions Policy.	
26-02/32	Correspondence 1) Local resident – email regarding the footpath through Parc-an-Peath deferred to a future meeting, pending correspondence from Cornwall Council 2) St Buryan Village Hall Committee – email to update on spending of parish council grant of £2,700 (February 2025) This item was discussed earlier in the meeting	
26-02/33	Training Agreed – that Cllr Macis will be signed up to the next available Code of Conduct training session, mandatory training for new Councillors.	
26-02/34	Meetings None.	
26-02/35	Agenda items for a future meeting <i>i. Any items deferred from this meeting</i> <i>ii. Co-option application – March meeting</i> <i>iii. Website (including Neighbourhood Plan pages) – Cllr Gough and Clerk to carry out a review and report to Council</i> <i>iv. St Buryan Public Toilets To consider quotes for repair works and to note the findings of the asbestos refurbishment survey and to resolve to take appropriate steps as necessary</i> <i>v. Compliance with AGAR Assertion 10, digital and data compliance To review the parish council's arrangements with respect to digital and data compliance and to resolve to take appropriate action if needed</i> Date of next meeting: 16 March 2026 at St Buryan Village Hall.	
26-02/36	Exclusion of the press and public - Resolved: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.	
26-02/37	Quotes for Replacement (inclusive) Roundabout at the Play Area To <i>resolve</i> which quote to accept, ready for if/when funding for this project is identified. Resolved – to accept the quote from South West Play Safety Inspections Ltd - pending CIL grant funding application.	
	Meeting closed: 10.29 pm	Signed by Chair: