St Buryan, Lamorna & Paul Parish Council

Minutes – 19 January 2026

Minutes of the monthly meeting of St Buryan, Lamorna & Paul Parish Council held on Monday 19 January 2026 at 7.30pm, at Lamorna Village Hall

Councillors present: Councillors: J Pascoe (Chair), S Gough (Vice-Chair), D Groves, P Thurstans, B Wynter and S Stevenson

In attendance: Cornwall Councillor Thalia Marrington and 7 members of the public.

26-01/1	**To record absences and note apologies for absence** Councillors not present: Cllr Corley-King Apologies received from: Cllr Corley-King
26-01/2	**Co-options to the council** A co-option applicant spoke to the council and set out their reasons for applying to become a parish councillor. **Resolved** – that Sally Stevenson be co-opted as a Member of St Buryan, Lamorna & Paul Parish Council. **Declaration of Acceptance of Office** - Sally Stevenson made her Declaration of Acceptance of Office.
26-01/3	**Declarations of Interest:** Cllr Pascoe declared an interest in an item during the public speaking period, and withdrew from the meeting during consideration of that item.
26-01/4	**Member Dispensations** None received
26-01/5	**Storm Goretti, aftermath** The Chair stated that the Parish Council would like to express its thanks to all those who helped their neighbours in the Parish with clearing roads and other damage and an especial thank you to St Buryan Methodist Church, St. Buryan's Church and Lamorna Village Hall for opening their doors, providing a warm place to sit, hot water, tea, coffee and power to charge phone batteries. It was reported by residents attending that there was still no telephone coverage in the valley, and that many households were still without internet connection. It was noted that an Emergency Planning meeting between Councillors and Cornwall Council's Emergency Management Manager had been rescheduled to February.
26-01/6	**Public Speaking** **Speaker 1:** A resident of Lamorna Cove spoke of the feeling that the parish is two communities, and the vulnerability of Lamorna as a community. It was asked how the parish council views Lamorna. Councillors set out their connections with Lamorna going back over many years, and noted the respective vulnerabilities of both Lamorna and St Buryan. It was noted that communications were difficult during Storm Goretti, without a Lamorna-based Parish Councillor. Cllr Gough reported that he had visited the area on 13 and 17 January to carry out a visual survey. The value of the Lamorna newsletter as a source of information was noted.

	Speaker 2: An architect presented an outline of works proposed for a property in St Buryan (Tower Cottage). Cllr Pascoe declared an interest in this item, and withdrew from the meeting during consideration of this item. The architect circulated draft plans and explained that it was proposed to split the use of the property and so a separate (external staircase) access was needed for a first-floor room. The design aimed to avoid overlooking and the nearest Listed Building is the Parish Church. It was noted that this was being presented for information at this stage. Councillors asked questions for clarification. **Speaker 3:** thanked the Parish Council for the response to their letter requesting information and confirming that the reply had been satisfactory. They asked whether the Parish Council would withdraw its earlier comments on the consultation for proposed addition of footpath at Choone Farm, St Buryan. The Chair advised this request would be considered later in the meeting. **Speaker 4**: highlighted the need for communications between the two villages in the parish to be improved, in light of the events of the recent storm, and expressed their willingness to work with the parish council. The Chair thanked the members of the public for their attendance at the meeting.
26-01/7	**Cornwall Councillor reports** Cornwall Councillor Marrington gave a report which included: - The work carried out by Cornwall Council to clear roads and pavements after Storm Goretti, a clear-up process that will continue for some time - An opportunity to raise nationally the issues relating to rural areas in such circumstances - Lack of communications in emergency situations and the need to address this, especially for vulnerable people - The risks of the digital switchover, the issues associated with this to be raised at Cornwall Council at Cabinet level - Thanks to the members of the public who had stepped up and reported trees etc to be cleared, and to those who had helped their neighbours and local communities - Noted that staff at Cornwall Council and Cormac had also been affected, another consideration for emergency cover - The Red weather alert served to make people aware that there was a higher level of safety alert - Feedback will be important The Chair stressed the need for any review after the storm to result in outcomes which will make a difference for the parish. Members of the public invited C.Cllr Marrington to a public meeting to be held in Lamorna on 22 January, to discuss the storm and future resilience.
26-01/8	**Minutes of the meeting held on 15 December 2025** **Resolved** – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
26-01/9	**Clerk's update report** Members considered the update report circulated prior to the meeting. It was noted that a local organisation had offered to make a contribution towards the cost of provision of a defibrillator in the parish, and so the Clerk was instructed to follow this up with the organisation.

26-01/10	**Planning Applications**	
	a)	PA25/09686 – 6 Parc An Cady Estate, St Buryan – Construction of front and side ground floor extensions. **Resolved** – that the application is supported.
	b)	PA25/09379 – St Dellan, St Buryan, Penzance – Proposed external swimming pool, sun terrace and subterranean pool house **Resolved** – that the application is supported.
26-01/11	**5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month** None	
26-01/12	**Planning applications determined by Cornwall Council in past month –** Noted.	
26-01/13	**Planning Appeals** None	
26-01/14	**Neighbourhood Priority Statements** No update.	
26-01/15	**Schedule of Payments** **Resolved** to approve the payments to be made, as set out in the schedule	

Payee	Purpose	Amount (inc VAT)
Payment to note – pre-approved at December council meeting		
BHF Shops Ltd	Defibrillator and prep kit	£1,060.00
To be paid by online bank payments		
Derek Hughes, Handyman	Repair of shelter at recreation ground, materials and labour	£359.16
Scribe (Starboard Systems Ltd)	Scribe Cemetery set up fee (2025)	£226.80
ICT Connect Ltd	Monthly website fee	£13.20
Scribe (Starboard Systems Ltd)	Scribe cemetery subscription (accounts software paid by DD)	£24.00
SLCC (Society of Local Council Clerks)	Clerk membership 26/27	£129.56
Crystal Clear	Cleaning – St Buryan public toilets (Dec)	£505.01
Source for Business	Water – public conveniences	£173.08
Corserve Solutions (Cormac)	2 new salt bins, 1 filled with salt	£700.82
St Buryan Village Hall Management Committee	Hall hire – 17 Nov, 15 Dec	£20.00
Staff costs, including salary, pension, NI, PAYE		£1,576.07
Louise Clifton	Clerk's expenses December 2025	£58.40
Direct Debits		
Scribe (Starboard Systems Ltd)	Scribe accounts subscription	£42.00
Octopus energy	Electricity, public conveniences, St Buryan. Dec 25.	£18.98

26-01/16	**CIL Funds, Grants and s.137 Payments** It was noted that a grant application had been received from Lamorna Village Hall earlier in the day – **Deferred** to the February meeting of the council.
26-01/17	**Playground** Volunteer for February – Cllr Thurstans.

	Annual inspection: Agreed – for the Council to seek a quote from another, qualified, provider of annual play inspections and if the quote is similar or less than the cost of the most recent annual inspection, to ask the new provider to carry out the 2026 Annual Safety Inspection for the play equipment at the St Buryan play area.
26-01/18	**St Buryan Cemetery** *To **note** any updates.* Cllrs noted that the cemetery is in a very good condition. No litter, and the removal of the vegetation has made a noticeable difference.
26-01/19	**Website, Councillor Emails and Social Media** No update, but agreed to keep as a standing item on the agenda.
26-01/20	**ENVIRONMENT** No report.
26-01/21	**HIGHWAYS** Mirror at end of Newlyn Road has been damaged in the storm, had been provided by a local resident / business. Drain at bottom of Trelew Hill – constantly flooding and so needs action. Small vegetation in storm, drain will need clearing. Councillors to report via Cornwall Council 'Report it online'. Traffic speeds, records from the vehicle activated sign were noted. Highest speed has dropped, through the average speed has increased by 1mph. Daily traffic movements have increased.
26-01/22	**PUBLIC RIGHTS OF WAY (PRoW)** **Public Inquiry: The Cornwall Council (Addition of a footpath at Choone Farm in the Parish of St Buryan, Lamorna & Paul) Modification Order 2023** It was noted that at the December meeting of the Parish Council, the Council had agreed that the Parish Council will take a neutral stance with regard to the pending Public Inquiry. In response to a question asked earlier in the meeting, Councillors discussed whether this position needed to be notified to the Planning Inspectorate, and also the extent of the position to be taken by the Parish Council. **Resolved** – to write to the Planning Inspectorate to state that with regard to the Definitive Map Modification Order for the addition of a footpath at Choone Farm, in view of further additional information supplied to the Parish Council since August 2023, the Parish Council's current position is to take a neutral stance as the Parish Council is not qualified to comment further. In view of the neutral stance now being taken, the Parish Council also requests that the original comments of the Parish Council (as submitted on 24 August 2023) be withdrawn.
26-01/23	**Cornwall Council consultation – Understanding Cornish Places** *To consider the online entry of information about the St Buryan area and to **agree** any requested changes for this area to be sent through to Cornwall Council* *https://dataportal.wiserd.ac.uk/en/understanding-cornish-places/place/E63007081* **Deferred to February**
26-01/24	**Cornwall Council consultation - Consultation PSPO Renewal (Alcohol Consumption in Public Places) 2026** Noted.
26-01/25	**Finance reports** Budget v Actual report; bank reconciliation; receipts and payments reports to 31 December 2025 **Resolved** to adopt the Finance reports as at 31 December 2025

26-01/26	**Budget and Precept 2026/27** Members considered the report to council following the review of the draft budget and precept by the appointed Working Group (Cllrs Pascoe, Gough, Wynter). **Resolved** – that 1. Council approves the recommended additions and transfers to earmarked reserves, for the 2026/2027 financial year end, noting that further adjustments may be agreed at year end; 2. Council approves the 2026/2027 budget as set out in draft at the appendix to this report; and 3. Council approves the proposed precept of £58,285 for the 2026/2027 financial year, and for the 2026/2027 precept request to be sent by the Clerk/RFO, for submission (online) to Cornwall Council.
26-01/27	**Compliance with AGAR Assertion 10, digital and data compliance** The Clerk's update report on this topic was **noted.**
26-01/28	**Data Protection Policies** Members considered the draft policies circulated prior to the meeting. **Resolved** to approve and adopt as council policy: - **Data Security Policy** - **Data Breach Policy** - **Rights Request Policy (Subject Access Request)** – including amendments proposed in writing by Cllr Gough and reviewed by Councillors
26-01/29	**IT Policy and Information Asset Management Policy** Cllr Gough presented the policy which had been drafted and helps to cover the gaps from other policies, for example the practicalities of where information should be stored. **RResolved** – to approve and adopt the IT Policy and Information Asset Management Policy
26-01/30	**Correspondence** Noted.
26-01/31	**Training** It was noted that newly co-opted Councillor Stevenson would be sent an induction pack and details of training available. Cllr Stevenson to be booked on to the Code of Conduct training mandatory for all Councillors.
26-01/32	**Meetings –** to **receive** reports on meetings attended Cllr Gough reported on the recent Penwith Community Area Partnership meeting which he had attended through online link, noting the poor sound quality. Minutes will be circulated when received. Cllr Pascoe reported on emergency planning matters from North Cornwall where it had been difficult to get gas reconnected when engineers had not been able to contact property owners not living at the property. This could be raised with Cornwall Council at the forthcoming meeting.
26-01/33	**Agenda items for a future meeting** *i.* Any items deferred from this meeting *ii.* Draft Community Emergency Plan *To consider developing a plan for this parish.* *iii.* **Website** – Cllr Gough and Clerk to carry out a review and report to Council

	iv. **St Buryan Public Toilets** *To consider quotes for repair works and to **note** the findings of the asbestos refurbishment survey and to **resolve** to take appropriate steps as necessary* *v.* **Bus timetable –** *Cllr Gough* – new timetable starts in early February **Date of next meeting:** 16 February 2026 (St Buryan Village Hall)
26-01/34	**Exclusion of the press and public** **Resolved -** that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
26-01/35	**Micosoft365 and IT support bundle** As agreed at the previous meeting, the Clerk had sought quotes from companies able to provide Microsoft 365 licences and IT support for the council. The quote comparisons were considered, taking into account cost, level of support and value for money. **Resolved**: 1) To appoint Alchemy Systems as the parish council's provider for Microsoft 365 licences and IT support; and 2) To proceed with immediate effect on the terms set out in the quote circulated with the report to council, with costs incurred between now and the financial year-end to be paid from Reserves.
26-01/36	**Quotes for Replacement (inclusive) Roundabout at the Play Area** Members noted that the quotes received for a replacement roundabout for the play area at St Buryan exceeded the amount available for this purpose in the parish council budget. It was agreed to seek funding through the Community Infrastructure Levy fund, noting that the process would take a number of months and started with submitting an expression of interest. When the previous roundabout had been removed, the spindle had been left in situ and would not be useful for a new roundabout. While it remained in place it posed an unnecessary safety risk. **Agreed** to ask the grounds contractor to quote for removal of the roundabout spindle and to make the area good.
26-01/37	**Refurbishment of Public Toilets at St Buryan** The Clerk sought clarification on the revised specifications for the public toilets refurbishment, following agreement at the December council meeting that a refurbishment including replacement of toilet pans, re-wiring and re-plumbing would be the preferred way forward. **Resolved** – to delegate to the Clerk, in consultation with Chair and Vice-Chair, the wording of the revised specifications to put out to tender.
	Meeting closed: 9.26 pm — Signed by Chair: …….