

St Buryan, Lamorna & Paul Parish Council

MINUTES ANNUAL COUNCIL MEETING

AT ST BURYAN VILLAGE HALL

ON MONDAY 19 MAY 2025 AT 7.30 PM

Contact Clerk & RFO Victoria Burton-Davey
regarding any item in these Minutes:

07756 991696

clerk@stburyanlamornapaul-pc.gov.uk

Press & Public were invited to attend the above meeting. **The meeting commenced at 19:37** after the Annual Parish Meeting.

REF.	DESCRIPTON	ACTION
25-05/1	ELECTION OF CHAIR a) StBLP RESLOVED to Elect Cllr Pascoe to the position of Chair Proposed: Cllr Gough Seconded: Cllr Thurstans All In Favour (AIF): YES b) The Clerk witnessed the signing of Declaration of Acceptance of Office c) The Chair welcomed the attendees to the Meeting.	
25-05/2	PERSONS PRESENT/APOLOGIES PRESENT: Chair: Cllr Pascoe; Cllrs Corley-King, Gough, Groves, Thurstans, and Wynter CLERK & RFO: Victoria Burton-Davey NOT PRESENT: Cornwall Councillor Marrington PUBLIC ATTENDEES: 9	
25-05/3	ELECTION OF VICE CHAIR Cllrs Corley-King and Gough were proposed. Cllr Corley-King did not secure a Second. b) StBLP RESLOVED to Elect Cllr Gough to the position of Vice Chair Proposed: Cllr Pascoe Seconded: Cllr Groves Abstained: Cllr Corley-King AIF: YES b) The Clerk witnessed the signing of Declaration of Acceptance of Office	
25-05/4	MEMBERS DECLARATIONS The Meeting NOTED Councillor Declarations of Acceptance of Office were signed by Councillors and witnessed by the Clerk The Meeting NOTED signing of the Councillor Statements of Assurance and Councillor Communications Agreements No Declarations of Interest were made.	
25-05/5	PORTFOLIO HOLDERS 2024/25 The Meeting discussed and confirmed Portfolio Holders for 2025/26	CLERK
25-05/6	PUBLIC FORUM Speaker 1: Spoke in support of Buryan In Bloom to let Members know that there were now 14 volunteers in the group. They had worked closely with Cormac to improve areas of the village. They thanked the Parish Council for the use of the shed at the Cemetery which they had started work clearing and improving the shed in the cemetery and looked forward to the arrival of the compost bins and water butts. They had experienced some criticism online but were more generally pleased with the positive feedback from residents.	
25-05/7	APPROVAL OF MINUTES To RESOLVE that the Full Council Meeting (FCM) of St Buryan Lamorna & Paul Parish Council (StBLP) held on 14 April 2025 having been previously circulated be taken as read, be APPROVED , and signed. Proposed: Cllr Wynter Seconded: Cllr Corley-King AIF: YES	CLERK

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25-05/11	OTHER PLANNING MATTERS	
a)	Meadow Rise Phase 2 development & urgent infrastructure needs in St Buryan: The meeting NOTED that tankers were still being employed to take away excess waste from the overburdened sewage treatment works, The Clerk was handed the recent tanker times. She would pursue the complaint about with SWW.	CLERK
b)	PA25/01177 5 Day Protocol The consensus was 2. Agree to Disagree with the Planning Officer.	
c)	There had been another Planning Application which the Council had not been invited to comment on. Cllr Gough to send details to the Clerk.	SG/ CLERK
25-05/12	NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) The NDP Report 2024-25 had been circulated before the meeting. Cllr Gough reported that the Questionnaire outcomes had now been fully processed, and he thanked residents for their exceptional response rate which had provided some very useful data. Cllr Thurstans would join the NDP Steering Group.	PT
25-05/13	AMENITIES a) StBLP had submitted a request for Lamorna phone box to be retained. Fifty two connected calls needed to be made from it to prove need. They had also submitted a request to take ownership and relocate the phone box at St Buryan. b) St Buryan toilets – the hand drying facilities were not financially viable to repair. St BLP considered the options of purchasing a paper towel dispenser of hot air hand drier and RESOLVED to purchase an electric hand drier. Purchase to be delegated to the Clerk and Chair within the Clerks discretionary spend of £500.00. Proposed: Cllr Gough Seconded: Cllr Groves AIF: YES It was NOTED that the lock on one of the rear access doors was out of production and no key could be obtained. StBLP RESOLVED to have the locks changed and three keys cut. Delegated to Clerk/Chair within Clerk's discretionary spend. Proposed: Cllr Groves Seconded: Cllr Wynter AIF: YES c) Playground i. The April inspection had highlighted that someone had dug up an area of matting which was NOTED as needing to be remedied. Also NOTED that the roundabout was tilted and needed repairing. Cllr Corley-King to ask Playing Fields Association about fence. ii. Volunteer for May inspection: Cllr Corley-King iii. Quote for shelter roof replacement was not yet received. d) Kew Pendra community Growing Space i. The Councillors had received a copy of the Heads of Terms for the transfer of Freehold for the land at Kew Pendra. The Clerk had sought legal advice to confirm that the Heads of Terms were satisfactory.	CLERK CLERK /CHAIR CLERK /CHAIR CLERK MC-K

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MC-K stepped out @20:33 MC-K re-joined @20:43	StBLP RESOLVED to sign the Heads of Term in order to proceed with the transfer of Freehold for the Land at Kew Pendra from CC to St BLP. Proposed: Cllr Wynter Seconded: Cllr Corley-King AIF: YES The Chair and Clerk signed the Heads of Terms. ii. Posts about ideas for Kew Pendra would be made. It would also be the focus for the next St Buryan Market visit which would be changed to 28 June. The possibility of gaining In Your Neighbourhood funding was NOTED. Members discussed a new planter which had mistakenly been sited on the green opposite the Post Office. That piece of land was confirmed by Councillors as being in Parish Council ownership. Alternative sites were discussed at length, and it was AGREED a site meeting with Buryan In Bloom was needed to resolve the issue. Cllr Corley-King agreed to meet Councillors in his capacity as Chair of BIB after the meeting.	CLERK CLERK JP/SG ALL/ BIB
25-05/14	BURIALS a) No Interments/Inscriptions this month The Cemetery bins had become overflowed recently. Buryan In Bloom had offered to install and maintain a compost bin on site. StBLP RESOLVED to purchase a sign for Cemetery to remind grave visitors to remove their rubbish from the site etc. Purchase to be delegated to the Clerk and Chair within the Clerk's discretionary spend. Clerk to circulate design and wording. Proposed: Cllr Corley-King Seconded: Cllr Gough AIF: YES The Clerk to ask the local contractor about the lack of water now going to taps.	CLERK CLERK /CHAIR CLERK
25-05/15a	COMMUNICATIONS & OUTREACH a) At the recent St Buryan Market visit, residents had raised concerns about the old garage site. Dead foliage in some planters had been an issue for residents. Most worryingly, a dangerous dog had been reported at Pendray by several residents, the most recent of whom had been attacked and had to attend hospital. Clerk to follow up to ensure that the Police and Cornwall Council (CC) Dog Warden were aware. b) The Clerk that the PC Facebook page had been hacked and she no access. Clerk to set up new page if not resolved as Facebook were being worse than useless even though she had made it clear they were a local government organisation.	CLERK CLERK
25-05/15b	ENVIRONMENT Complaint received by Cornwall Council Countryside services for FP 121/2/1 between Lamorna and Higher Kemyel Farm: "Council workers moved through a large area of this footpath last week using strimmers and they cleared all of the bluebells and wild flowers from the sides of the footpath. This is disgraceful and totally mindless. the reason people walk here is to enjoy the wild flowers at this time of year. The footpath is totally clear to walk on and needs no clearing. It is one of the most beautiful walks at this time of year due to all of the colourful wild	

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	flowers. The whole lot has been strimmed and all of the bluebells and other flowers are completely gone. I saw them doing this last year as well. It's shocking. Please can you look into this and make sure it doesn't happen again." The Clerk had contacted the contractors to ask if they were responsible for the action above but had not yet received a reply. She would follow up. Clerk to draw up environmental policies for next meeting and to amend the Small Works Contract.	CLERK CLERK
25-05/16	HIGHWAYS Two new VAS batteries had now been purchased. The Chair to contact former Councillor Matt Barton who had kindly offered to install and adjust the VAS. Clerk to check office for VAS leads. The Chair had emailed CC Highways regarding the missing Twinning signs and awaited a further response. It was hoped that they would be installing replacement 'like for like' signage soon. Cornwall & Devon Police had promised a Speedwatch visit once they had trained some new team members CC Highways had been contacted regarding the siting of one of two grit boxes for Lamorna StBLP were asked to consider whether they would pay for the second Grit Box (to be situated off the 'highway' on Well Lane) to be filled at their expense. The Meeting considered three estimates for cost. StBLP RESOLVED that would pay for the two grit boxes at a cost of £387.90 and would pay for one of those to be filled each year Proposed: Cllr Groves Seconded: Cllr Corley-King AIF: YES	CHAIR CLERK CHAIR CLERK
25-05/17	Public Rights of Way (PROW) a) Galligan Lane to Tower Meadow footpath (121/95/3): at the last meeting it had been suggested to create a breach through the hedge dividing the footpath from Wilbur Way Clerk to follow up DMMO process and contact landowner.	CLERK
25-05/18	POLICY REVIEWS & GOVERNANCE Members RECEIVED the policies below in advance of the Meeting and RESOLVED to adopt them: a) Standing Orders 2025 b) Financial Regulations 2025 c) Co-option Policy Proposed: Cllr Gough Seconded: Cllr Wynter AIF: YES d) Councillor were reminded that their Register Of Interest forms needed to be sent to the Clerk.	CLERK ALL

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25-05/19	FINANCE a) The Meeting RECEIVED and NOTED the bank reconciliations as at the 31 March 2025 and 30 April 2025 b) The Meeting RECEIVED and RESOLVED to APPROVE the April 2025 Payment Schedule Proposed: Cllr Corley-King Seconded: Cllr Wynter AIF: YES c) RFO report: The April Payment Schedule was actioned and posted to the website First Precept payment of £24,859.50 was received A CIL payment of £1,844.34 was received The VAT repayment of £2, 475.31 was received Total Income for April 2025: £31,987.88 Total Expenditure for April 2025: £3,827.92 i. The Internal Audit Report 2024-25 had been circulated prior to the Meeting and StBLP RESOLVED to ACCEPT it Proposed: Cllr Gough Seconded: Cllr Wynter AIF: YES The Clerk NOTED the Internal Auditor's advice to raise the Fidelity Guarantee for Members in the Council Insurance. ii. AGAR Annual Governance Statement 2024-25 had been circulated prior to the Meeting and StBLP RESOLVED to ACCEPT it Proposed: Cllr Wynter Seconded: Cllr Gough AIF: YES iii. AGAR Annual Accounting Statement 2024-25 had been circulated prior to the Meeting and StBLP RESOLVED to ACCEPT it Proposed: Cllr Groves Seconded: Cllr Wynter AIF: YES iv. StBLP AGREED that there were no Conflicts of Interest with BDO LLP v. StBLP AGREED the dates for Exercise of Public Rights 2024-25 as 16 June 2025 to 25 July 2025 vi. StBLP RESOLVED to ACCEPT the Receipts & Payments Summary 2024-25 Proposed: Cllr Gough Seconded: Cllr Corley-King AIF: YES vii. StBLP RESOLVED to add Cllrs Corley-King and Gough be added as Bank Signatories Proposed: Cllr Groves Seconded: Cllr Wynter AIF: YES d) Grants/Funding – none this month. The Meeting NOTED that Buryan Feast had received £234.18 in grant monies to cover costs for the 2025 Feast events.	CLERK CHAIR CLERK CLERK CLERK CLERK CLERK CLERK CLERK CLERK CHAIR
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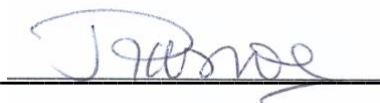
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25-05/20	CLERK'S REPORT AND CORRESPONDENCE a) Clerk Report: FCM 03-2025 to website/noticeboard APM and ACM Agenda 05-2026 and Minutes 03-2025 drafted Planning Comments in to CC Meeting Dates to web 4 x policies to website Approved Payment Schedule to website Health Safety issue reported at Parc an Peath b) Correspondence: An email about children's swimming at Jubilee Pool received. Clerk confirmed that they would not sign the simple Grant Agreement required, so the Council was unable to support them. Email complaining about some planters in the centre of village. Clerk confirmed that they had not been installed by the Council. c) Clerk annual leave AGREED for 4 to 9 and 11 to 13 June inclusive.	
25-05/21	TRAINING & MEETINGS ATTENDED There was interesting training on planning coming up which had been circulated to Members.	
25-05/22	DIARY DATES: Meeting dates confirmed as: a) FCM 16 June 2025 StBVH	
25-05/23	MEETING CLOSED@21:44	

Signed: Chair of Meeting



16/06/2025