

Minutes of the Meeting of St Buryan, Lamorna & Paul Parish Council held at St Buryan Village Hall on Monday 15 September 2025 at 7.30pm

The Chair welcomed attendees.

REF.	DESCRIPTION		
25-09/1	PERSONS PRESENT/APOLOGIES PRESENT: Cllr Pascoe (Chair), Cllrs Groves, Thurstans and Wynter. OFFICER SUPPORT: Clerk/RFO APOLOGIES: Cllrs Gough, Corley-King and Cornwall Councillor Marrington. PUBLIC ATTENDING: 2 members of the public.		
25-09/2	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: None Dispensations – none requested.		
25-09/3	PUBLIC FORUM Speaker 1: from YMCA Cornwall (Penzance) spoke in support of a grant application later on the agenda, supporting young people from the area, including St Buryan Parish, aged 16 – 24 years old. They confirmed that a housing support team provides help for young people to get their lives back on track to be better able to cope when they move on to their next housing provision. Speaker 2: A local resident from Meadow Rise spoke to raise concern at the sewage problems which have been ongoing since before the summer. Another local resident had experienced severe sewage flooding issues which had been resolved temporarily with Sanctuary Housing. The issue is ongoing, with the builders, Cornwall Council, Sanctuary Housing all appearing to claim that it is not their responsibility. The Parish Council was asked to help gather all the relevant organisations together to resolve the issue. Agreed – to report this issue to Cornwall Councillor Marrington, and request a public meeting with SWW, Andrew George, Sanctuary Housing, Cornwall Council – and to make it a public meeting. <i>Cllr Pascoe to action.</i>		
25-09/4	APPROVAL OF MINUTES RESOLVED that the Full Council Meeting of St Buryan Lamorna & Paul Parish Council held on 21 July 2025 having been previously circulated be taken as read, be APPROVED , and signed.		
25-09/5	MATTERS ARISING FROM PREVIOUS MINUTES – none raised.		
25-09/6	GRANT APPLICATION – PENZANCE YMCA RESOLVED – to award a grant of £500 towards provision of additional accommodation at the Penzance YMCA. Proposed: Cllr Thurstans, seconded: Cllr Groves.		
25-09/7	CORNWALL COUNCILLOR REPORT – no report, apologies received.		
25-09/8	NEW PLANNING APPLICATIONS <table border="1"> <tr> <td>a)</td><td> PA25/05695 Proposal: Construction of detached self-build dwelling and garage Location: Former St Buryan Garage The Green St Buryan Cornwall A site visit had been held. RESOLVED: St Buryan, Lamorna & Paul Parish Council SUPPORTS this application provided that conditions are attached to address the following concerns: The proposal does not demonstrate a sufficiently sensitive or informed approach to the Heritage Impact Assessment and the setting of nearby Listed Buildings. The use of </td></tr> </table>	a)	PA25/05695 Proposal: Construction of detached self-build dwelling and garage Location: Former St Buryan Garage The Green St Buryan Cornwall A site visit had been held. RESOLVED: St Buryan, Lamorna & Paul Parish Council SUPPORTS this application provided that conditions are attached to address the following concerns: The proposal does not demonstrate a sufficiently sensitive or informed approach to the Heritage Impact Assessment and the setting of nearby Listed Buildings. The use of
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		grey uPVC for windows and doors is not appropriate and so the materials and design should be reviewed to check that all aspects are in line with the heritage of the area around the application site. The scale of the development in a Conservation Area also raises some concern. The application proposes the use of brown stone facing, however other buildings nearby in Lisbon Terrace were required to use granite facing and so granite facing would also be preferred for this application, in line with the character of the area. There are existing and ongoing problems with the lack of mains sewerage in the locality and so any additional impact on the sewage system needs to factor in the existing situation and aim not to further exacerbate the problems. Proposed: Cllr Groves, seconded: Cllr Thurstans.
	b)	PA25/05927 Proposal: Application for tree works within a TPO Area: Dead Elm, fell; Fallen Alder tree, remove; 4no tall spindly top heavy and/or leaning alder trees, fell; 1no Walnut sapling growing up into electric overhead cables, fell Location: Chy-Carrek Lamorna Penzance Cornwall A site visit had been held. RESOLVED – to support the application. Proposed: Cllr Wynter, seconded: Cllr Groves.
25-09/9	PLANNING DECISIONS Councillors noted the following:	
		PA25/04112 Location: The Flat, Kiln House Lamorna Pottery Lamorna Penzance Cornwall TR19 6NY Proposal: Works to Trees covered by a Tree Preservation Order (TPO) - T1 and T2 - 2 x Sycamore – re-coppice DECISION: Approved with conditions 28/07/2025
		PA25/02262 Location: The Cottage 3 Galligan Lane St Buryan Penzance Cornwall TR19 6BY Proposal: Part-retrospective consent for the erection of a garden shed in the front garden at the end of the property. DECISION: Refused 15/08/2025
		PA25/05294 Proposal: Submission of details to Discharge Conditions 3 (Joinery details) in respect of Decision Notice PA24/04023 dated 25/07/2024.. Location: Lower Boskennal St Buryan Penzance Cornwall DECISION: S52/S106 and discharge of condition 01/09/2025
		PA25/01801 Proposal: Change of use of artist studio to form holiday accommodation and associated works Location: Artist Studio Lamorna Cornwall TR19 6XQ DECISION: Approved with conditions 04/09/2024
25-09/10	OTHER PLANNING MATTERS: including late Applications, late Decisions, and Pre-Applications	
	a)	Urgent infrastructure needs in St Buryan Council had heard from the speaker earlier in the meeting about the issues householders are experiencing with flooding of sewage, along with further correspondence received on this matter. During discussion it was stated that the issues had arisen because the works had not appeared to be fit for purpose from the outset. The gradient of the drains was

		not correct and would need significant remedial works. A repair programme previously put forward had been estimated to take 3 months. The works actually carried out had been basic remedial works taking two and a half weeks. It was suggested that an independent drain survey would enable any discussions to be informed. Agreed that this would also be suggested to C.Cllr Marrington. <i>Cllr Pascoe to action.</i>
	b)	Meadow Rise Phase 2 development Cllr Pascoe reported that no more information had been received. It was noted to be a concern that this is a potential additional development which could make the existing sewage problem even worse.
	c)	5 Day Protocol responses to be noted PA25/02262 Proposal: Part-retrospective consent for the erection of a garden shed in the front garden at the end of the property. Location: The Cottage, 3 Galligan Lane, St Buryan, TR19 6BY Consensus: 1. Agree with Planning Officer's recommendations.
	d)	5 Day Protocol responses to be noted. PA25/04507 Proposal: Agricultural repair/ fabrication workshop Location: Grampus Gwell Quarry Lane Sheffield Paul Penzance Cornwall Consensus: 3. It is requested that Cornwall Council consider referring the matter to planning committee
25-09/11	NEIGHBOURHOOD PRIORITY STATEMENT (NPS) No update as Cllr Gough was not present. Deferred to next meeting.	
25-09/12	AMENITIES	
	a)	Phone boxes at St Buryan and Lamorna i. Agreement for Sale and Purchase Cllr Gough had provided a written update. There was concern about the cost of this proposal and agreement to give funding priority to the refurbishment of the public toilets and the new roundabout for the St Buryan Play Area. Agreed – not to take any action on the phone boxes at this time, pending work on public toilets and playground.
	b)	St Buryan toilets i. Cubicle one repairs ii. Cubicle two refurbishment It was noted that Crystal Clean had been asked to clean the damaged cubicle so that the extent of repair work needed could be seen. It was agreed that it would be cost effective to request a deep clean of both units at the same time. The Wallgate unit will be costly to repair and so basin and hand drier is now recommended. Toilet, baby change, emergency pull cord and the disabled hand rails all need to be fixed. Tenders for the repair works to be considered at the October meeting of the parish council.
	c)	Playground i. Inspection August reports and volunteer for September

		Cllr Pascoe had carried out the inspection in August. No matters of concern for the facilities. Planters need attention, school is interested in working with Buryan in Bloom on this. One concern at activities of user groups, for example children from the football club using the play equipment without changing out of studs. Also apparent drift of rubbish from the gym club to the play equipment area. Cllrs Gough, Pascoe and Clerk to view before next meeting. September – Cllr Thurstans volunteered to carry out the next inspection.
	d)	Kew Pendra Community Space Members noted a letter from local residents willing to take on maintenance of the community space and requesting permission to place a shed on the community land. Councillors had no objection in principle and noted that further information was needed as there were details which needed to be resolved. Deferred to next meeting.
	e)	Defibrillator maintenance Members were advised that the defibrillator outside Londis needed a new battery. Last time, the WI supplied the battery and may be willing to supply again. This had been discussed at the previous meeting. The defibrillator had originally been installed by the Ronnie Richards Memorial Charity. Agreed To contact the Ronnie Richards Memorial Charity to explain that the defibrillator outside Londis needs to be maintained and to ask whether this will be carried out by the charity.
25-09/13	BURIALS It was reported that the cemetery had been fully mapped out in a plan. A request had been received, to buy a grave plot in advance. It was agreed to agree to this request, but for an unallocated space, the next grave space available, to be allocated at the time. The green bins had not yet been removed, and so it was agreed to renew efforts to enact this.	
25-09/14	COMMUNICATIONS & OUTREACH	
	a)	St Buryan Market It was reported that there had been no recent meetings. An update was noted, the Market was not as busy as it once was and so there was a need for increased use and interest.
	b)	St Buryan website and emails Some Councillors were confident using their new Councillor emails and others were waiting for support from Cllr Gough. Cllr Groves updated on her efforts to complete the steps needed to become a bank signatory.
25-09/15	ENVIRONMENT no report.	
25-09/16	HIGHWAYS a) Vehicle Activated Speed signs – no update b) Rural Mobility Pilot Scheme – agreed not to proceed with an application.	
25-09/17	Public Rights of Way (PRoW)	
	a)	PRoW Review update

		It was reported that some pathways had been improved. An audit was being co-ordinated by Cllr Gough.
	b)	Public Rights of Way network as part of the Enhanced LMP scheme The Clerk advised that the Enhanced LMP scheme was a funding opportunity from Cornwall Council. There were specific criteria and the chance for local councils to apply for funding to enhance paths part of the Local Maintenance Partnership network. This could be a benefit to this parish if there were paths which could be improved should funding be applied for and granted. Paths considered: - Path from the village to Trevorgans Farm has springs on the path. Although the landowner has provided a permissive path as an alternative, a boardwalk on the definitive route would enable that route to be walked. - The Ramblers Association is seeking to add a new definitive map path through the valley, this path would not qualify for Enhanced LMP funding - For the main path out of the village towards Meadow Rise has a stile which needs to be removed to make the path more accessible. RESOLVED – that an application for Enhanced LMP funding would be submitted for works on path 96 for removal of stile and installation of a section of boardwalk.
25-09/18	POLICY REVIEWS & GOVERNANCE a) CC Dogs on Beaches Policy – noted. b) Cemetery Regulations (review) c) Communications Protocol (review) d) Data Retention & Disposal Policy e) Member Co-Option Policy f) Grant Making Policy RESOLVED that the policies listed b) to f) above be approved and adopted. Proposed: Cllr Wynter, seconded: Cllr Groves.	
25-09/19	FINANCE	
	a)	RESOLVED to RECEIVE and NOTE the bank reconciliations as of 31 July 2025 and 3 August 2025
	b)	RESOLVED to APPROVE the August and September 2025 Payment Schedules Agenda item for next meeting: Playing field fence. Cllr Corley-King to report.
	c)	RFO report i. Clerk Pension Scheme - deferred to later in the meeting. ii. RESOLVED to APPROVE the new Clerk debit card application Proposed: Cllr Wynter, seconded: Cllr Groves. iii. RESOLVED to APPROVE the updated Budget 2025-26 Proposed: Cllr Wynter, seconded: Cllr Groves. iv. To NOTE the updated Asset Register 2025-26 - noted. v. To NOTE the increased insurance premium and renewal - Noted. vi. Christmas Tree purchase RESOLVED – to apply for Community Chest funding towards the trees. A former parish councillor will choose the trees and another volunteer will deliver them. RESOLVED to purchase Christmas Trees from Tregothnan Estates.

	d)	a) Grants/Funding Grant Application YMCA Cornwall – considered earlier in the meeting.
25-09/20	CLERK’S REPORT AND CORRESPONDENCE To RECEIVE Clerk’s Report and NOTE correspondence a) Clerk Report noted b) Correspondence none c) Clerk Appointment noted .	
25-09/21	TRAINING & MEETINGS ATTENDED Cllr Pascoe reported that she had attended Chair training last week and would attend Planning training in the coming weeks.	
25-09/22	DIARY DATES: Next meeting of the Council: 20 October 2025 at Lamorna Village Hall	
25-09/23	EXCLUSION OF THE PRESS AND PUBLIC RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.	
25-09/24	To consider quotes for replacing the roundabout at St Buryan Play Park with an accessible alternative and RESOLVE on the appropriate expenditure. Members considered the specifications set out in the quotes received and questioned whether rubber mulch was needed. It was agreed to ask the companies to review their quotes to take into account: - The previous roundabout had already been removed - Safety surfacing is already in place Agreed to ask for revised quotes for the October meeting.	
25-09/25	To consider quotes for replacing the refurbishment of St Buryan toilets and RESOLVE on the appropriate expenditure - No update.	
25-09/26	Parish Council Pension Scheme The Clerk declared an interest in this item. Members asked that the Clerk remain in the meeting to advise and answer questions on the pension scheme being considered. RESOLVED – that St Buryan, Lamorna & Paul Parish Council will request to join the Cornwall Council Local Government Pension Scheme so that this will become the scheme to be offered to employees of the parish council. Proposed: Cllr Groves, seconded: Cllr Wynter.	
25-09/24	MEETING CLOSED 9.27pm	

Signed: Chair of Meeting _____ 20/10/2025