St Buryan, Lamorna & Paul Parish Council

MINUTES FULL COUNCIL MEETING
AT ST BURYAN VILLAGE HALL
ON MONDAY 16 JUNE 2025 AT 7.30 PM

Contact Clerk & RFO Victoria Burton-Davey regarding any item in these Minutes:
07756 991696
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Press & Public were invited to attend the above meeting.

CHAIR WELCOMED attendees to the Meeting which commenced at 7.30pm.

REF.	DESCRIPTON	ACTION
25-06/1	**PERSONS PRESENT/APOLOGIES** **PRESENT:** Chair: Cllr Pascoe; Vice Chair: Cllr Gough; Cllrs Corley-King, Groves, Thurstans, and Wynter **CLERK & RFO:** Victoria Burton-Davey **ALSO PRESENT:** Cornwall Councillor Marrington arrived @19.50 **APOLOGIES:** Apologies received from Community House for the Annual Parish Meeting. **PUBLIC ATTENDEES: 0**	
25-06/2	**MEMBERS DECLARATIONS** None this month	
25-06/3	**PUBLIC FORUM** No public attendees	
25-06/4	**APPROVAL OF MINUTES** The Meeting **RESOLVED** that the Annual Parish Meeting (APM) of St Buryan Lamorna & Paul Parish Council (StBLP) held on **19 May 2025** having been previously circulated be taken as read, be **APPROVED**, and signed. **Proposed:** Cllr Wynter **Seconded:** Cllr Corley-King **All Rest In Favour (AIF):** YES The Meeting **RESOLVED** that the Annual Council Meeting (ACM) of St Buryan Lamorna & Paul Parish Council (StBLP) held on **19 May 2025** having been previously circulated be taken as read, be **APPROVED**, and signed. **Proposed:** Cllr Gough **Seconded:** Cllr Corley-King **AIF:** YES	**CLERK** **CLERK**
25-06/5	**MATTERS ARISING FROM PREVIOUS MINUTES** Health & Safety at building site at Parc an Peath: a report was made to the HM Inspector Health and Safety Division, and the site was now secured.	
25-06/6	**CORNWALL COUNCIL (CC) REPORT from Cllr Marrington** heard after 25-06/9: Cllr Marrington had been appointed to Cabinet and wanted to help meet the needs of the Parish. There was a very positive feeling at CC since the election. Lots of traffic issues had been reported, which echoed issues reported to StBLP Councillors by residents. Speeding tractors was an increasing problem. Penwith service officers were secure despite cuts in other areas. Cllr Marrington hoped to join StBLP at the St Buryan Market on 13 September 2025 to meet residents.	
25-06/7	**NEW PLANNING APPLICATIONS** None at time of published Agenda.	
25-06/8	**PLANNING DECISIONS NOTED**	
	PA25/01177 **Proposal**: Construction of tractor and implement shed **Location:** Tresidder Farmhouse St Buryan Penzance Cornwall **DECISION:** Approved with conditions **05/06/2025**	

25-06/9 a)	**OTHER PLANNING MATTERS:** including late Applications, late decisions, and Pre-Applications	
	Meadow Rise Phase 2 development & urgent infrastructure needs in St Buryan: the Clerk had asked for the complaint at SWW regarding lorries visiting to collect excess waste was re-opened and responded to. Cllr Thurstans to continue monitoring lorry visits. Clerk to send latest email to Cllr Marrington and Andrew George MP.	**CLERK**
b)	**CLASS Q application comment submission NOTED:** St Buryan Lamorna & Paul Parish Council would like to register their OBJECTION to PA25/03458 on the following grounds: *the proposed design incorporates an excessive number of roof lights likely to contravene our local Dark Skies policy Replacement of roof lights with windows in walls will negate the Code Q designation *infrastructure: lack of mains sewage system within the immediate locality and complete dependence on bore holes for water supply is very likely to prove problematic/unworkable *proposed location is extremely close to a neighbouring property; any structural work will adversely affect this property *the proposed property, should planning consent be granted, is likely be added to the owner's existing luxury holiday home portfolio and not contribute to affordable housing stock or comply with the rationale of the Code Q application	
c)	**PA25/04112 (**late application) **Proposal** Works to Trees covered by a Tree Preservation Order (TPO) - T1 and T2 – 2 x Sycamore - Full removal **Location:** The Flat, Kiln House Lamorna Pottery Lamorna Penzance StBLP **RELUCTANTLY RESOLVED** to **SUPPORT** PA25/04112 at a Full Council Meeting on 16/06/2025 with the suggested CONDITIONS that: the works be delayed until the end of the bird nesting season; and that a substantial amount of 'like for like' broadleaf tree planting be done to 'offset' the loss of the 2 mature trees supporting a vast biodiversity asset. **Proposed:** Cllr Gough **Seconded:** Cllr Corley-King **AIF:** YES	**CLERK**
d)	**PA25/02866** (late decisions NOTED) **Proposal:** Construction of detached self-build dwelling and garage. **Location:** Choughs Cottage The Green St Buryan Penzance **DECISION:** Withdrawn **13/06/2025**	
	PA25/03458 **Proposed:** change of use of an agricultural barn to residential use (C3), with operational development. The existing barn is sited within Tregadgwith, to the south of Newlyn Road, with an existing access. **Location:** Velansaga Barton Farm, Newlyn Road, Tregadgwith, St Buryasn, TR19 6BS **DECISION:** Withdrawn **13/06/2025**	
e)	**Members NOTED another dangerous open building site for the Clerk to REPORT at Meadow Rise where children had been able to climb on heavy plant machinery.**	**CLERK**

25-06/10	**NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)** a) Letter regarding the NDP 2021-22 finding submission deadline which had over run. The Vice Chair pointed out that there had been no NDP funding that year. The funding submission for 2023/24 was completed and signed off by Clerk.	
25-06/11	**AMENITIES** a) Phone boxes at St Buryan and Lamorna – authorisation from the landowner to relocate the phone box had been received. Relocation cost implication discussed and Clerk to forward email describing process An email sent on 29/05/2025 regarding the planter, which had been inadvertently placed on the agreed phone box site, requesting relocation by Friday 18 July 2025 was verbally confirmed by Buryan In Bloom Chair Mark Corley-King, and he was asked to confirm in writing via email. b) St Buryan toilets i. Keys ordered and received. Contractor has agreed replace lock on other door. ii. Cubicle one: hand drier requested and lock change on access door was in progress. iii. Cubicle two refurbishment specifications needed agreeing: the Amenities Working Group to meet to agree specifications, so the clerk could invite quotes. c) Playground i. Inspection June report to be sent to Clerk. It was **NOTED** that a section of fence was laying in situ, and needed removing. Also NOTED that a section of fencing was flapping: Cllr Corley-King to contact Playing Fields Association. ii. Volunteer for July: Cllr Thurstans iii. A quote for the shelter roof replacement at the play park was **REVIEWED** an StBLP **RESOLVED** to replace the roof at a cost of **£359:16** **Proposed:** Cllr Gough **Seconded:** Cllr Wynter **AIF:** YES iv. Minor repairs from May inspection agreed by contractor. Major repair to roundabout were being reviewed by South West Play Inspections the following day. d) Kew Pendra community Growing Space: The Clerk had let CC know Heads of Terms were signed. i. Posts asking residents for ideas for the Growing Space had been made. No ideas received as yet. ii. A letter about the area received and shared with Members. A group of residents to work with the Parish Council to make a beautiful local resource would be facilitated.	**CLERK** **Am WG** **CLERK** **MC-K** **PT** **CLERK** **CLERK** TM left the Meeting @20:39 **CLERK /ALL**
25-06/12	**BURIALS** a) Interments/Inscriptions: one booked for 27 June 2025 b) All taps reported as working by contractor.	

	c) An email to Buryan In Bloom asking that no ivy be removed from the shed, or other external alteration made without permission of StBLP had been sent on 2 June 2025. The Clerk had drawn up an agreement to formalise the Cemetery Shed loan to Buryan In Bloom. The Members **AGREED** the wording and the Chair signed two copies of the agreement. BIB would be asked to sign as soon as possible d) Cemetery sign design/wording had been circulated previously and were on order with an adjustment regarding access for assistance dogs. One bin at the cemetery needed to be removed.	**MC-K** **CLERK** **CemWG**
25-06/13	**COMMUNICATIONS & OUTREACH** a) Concerns about speeding tractors had been a major topic at the recent St Buryan Market visit. The Clerk had already asked for a Speed Awareness visit and had been assured that an early visit would be made as soon as new operatives had been trained. The Council urged residents to report dangerous driving to the police. Market Dates: Change Market date change had needed a rebooking for July. The small hall would be booked for 13 September 2025 Facebook issues: a new Clerk profile had been set up	**CLERK**
25-06/14	**ENVIRONMENT** Environmental Polices for review at 25-06/17	
25-06/15	**HIGHWAYS** a) VAS: The Clerk had checked that there were no VAS leads at the office. The Chair had liaised with Matt Barton to confirm that the batteries were replaced. The VAS had also been redirected to improve catchment, but it was felt that they one needed to be relocated for better effectiveness. StBLP **AGREED** that a meeting with CC Highways was needed to improve speeding issues. If there was an instruction manual it was to be sent to the Vice Chair. b) An email from CC regarding tree works along road discussed. Clerk to pass probable landowner to CC. The Clerk would chase up CC regarding the placement of grit boxes at Lamorna: plinth needs/specifications and locations.	**JP/ CLERK** **CLERK** **CLERK**
25-06/16	**Public Rights of Way (PRoW)** a) Galligan Lane to Tower Meadow footpath (121/95/3: a DMMO pack from CC had been circulated to the PRoW Working Group for their initial review of the process and input. The complaint about excessive strimming of wildflowers at Lamorna was confirmed to have been by StBLP contractors. An updated Small Works Contract and Biodiversity Action Plan were on the Agenda for review under Policy Reviews & Governance.	**PRoW WG**
25-06/17	**POLICY REVIEWS & GOVERNANCE** Members had **RECEIVED** the policies and contract below, prior to the Meeting for **REVIEW** a) Declaration of Biodiversity Emergency b) Declaration of Climate & Ecological Emergency StBLP **RESOLVED** to **ADOPT** policies a) and b) **Proposed:** Cllr Gough. **Seconded:** Cllr Corley-King **Abstained:** Cllr Wynter and Groves **AIF:** YES	**CLERK**

	c) Biodiversity Action Plan StBLP **RESOLVED** to **ADOPT** the Biodiversity Action Plan **Proposed:** Cllr Groves **Seconded:** Cllr Thurstans **Abstained:** Cllr Wynter **AIF:** YES d) LMP Small Works Contract StBLP **RESOLVED** to **ADOPT** the updated Small Works contract **Proposed:** Cllr Groves **Seconded:** Cllr Gough **AIF:** YES	**CLERK** **CLERK**
25-06/18	**FINANCE** a) The Meeting **RECEIVED** and **NOTED** the bank reconciliation as of **31 May 29025** b) The Meeting **RECEIVED** and **RESOLVED** to **APPROVE** the **June 2025** Payment Schedule **Proposed:** Cllr Wynter **Seconded:** Cllr Corley-King **AIF:** YES c) RFO report The Clerk had completed the application for new Bank Signatories (and removal of former signatories) and things were in process Actioned Approved Payment Schedule and posted to website Internal Audit Report to web AGAR Documents to External Auditor, web, and Noticeboard Period of Exercise of Public Rights to website and Noticeboard Receipts & Payments to website The CIL Report 2024-25 to CC: £2,938.25 retained from last year and £0 previous years The Electricity supplier was due for renewal. Clerk to gather quotes for the July meeting. Total Receipts for May 2025: **£34.60** Total Expenditure for May 2025: **£2,792.73** d) Grants/Funding: no applications this month	
25-06/19	**CLERK'S REPORT AND CORRESPONDENCE** a) Clerk Report: FCM Minutes 04-2025 to website/noticeboard Drafted FCM Agenda 06-2026, and APM and ACM Minutes 05-2025 Portfolio updates 2025-26 posted to website Planning Comments in to CC Adopted policies to website ROIs sent to CC Quotes for bench refurbishments near church were not yet requested. b) Correspondence: An email of appreciation for the work of Buryan In Bloom received from CC Highways All other correspondence shared during the Agenda items c) The Clerk let the meeting know that she would be moving out of County in August and that there was a need to advertise the post. It was hoped that the offer could	

	go out in conjunction with Sancreed and Zennor Parish Councils, to make a substantial part-time post.	**CLERK/ STAFF C**
25-06/20	**TRAINING & MEETINGS ATTENDED** The Chair had attended the CC Local Council Planning Essentials training session which was updating Councillors on many new planning rules coming in. There would be another session on line soon. She encouraged other Members to update their planning knowledge. The Clerk asked the three Members yet to complete their Code of Conduct Training to do so by the July meeting. She would forward the link again.	**CLERK**
25-06/21	**DIARY DATES:** Meeting dates confirmed: a) FCM 21 July 2025 LVH b) CAP AGM 2 July 2025	
25-06/22	**MEETING CLOSED@21:34**	

Signed: Chair of Meeting_____ **21/07/2025**