

St Buryan, Lamorna & Paul Parish Council

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Agenda – 20 October 2025

To Members of St Buryan, Lamorna & Paul Parish Council:

Councillors: J Pascoe (Chair), S Gough (Vice-Chair), M Corley-King, D Groves, P Thurstans and B Wynter

Dear Councillor

You are summoned to the monthly meeting of St Buryan, Lamorna & Paul Parish Council on **Monday 20 October 2025 at 7.30pm**, to be held in the **Lamorna Village Hall**, for the purpose of transacting the following business.

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Yours sincerely

Louise Clifton

Clerk to the Council

14 October 2025

AGENDA

Chair's Announcements

Ref:	AGENDA ITEMS
25-10/1	To record absences and note apologies for absence
25-10/2	<u>Declarations of Interest:</u> <i>All Councillors are reminded to keep their Register of Interests up to date (available online at: https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/penwith/) All Councillors must declare any interest i.e. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and the nature of the interest. In keeping with the Council's <u>Code of Conduct</u>, Members must leave the meeting during the discussion relating to the item in which the interest has been declared – including during public speaking - unless a dispensation has been requested in writing by the Member and granted by the Council.</i>
25-10/3	Member Dispensations <i>To consider written requests from Members for dispensations, received by the Clerk in advance of the meeting</i>
25-10/4	Public Speaking <i>(up to 15 minutes in total)</i>
25-10/5	Cornwall Councillor reports – <i>To receive reports from Cornwall Council ward member on their work relevant to the parish.</i>
25-10/6	Minutes of the meeting held on 15 September 2025 To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.

25-10/7	Clerk's update report – <i>To receive updates and consider any actions necessary</i>	
25-10/8	Planning Applications	
	a)	PA25/07120 – Little Paddock, Rectory Road, St Buryan, Penzance TR19 6BB – Construction of garage
	b)	PA25/07286 – St Dellan, St Buryan, Penzance TR19 6DH – Proposed replacement garage, workshop and store.
		<i>Any other planning applications received before the meeting</i>
25-10/9	5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month	
25-10/10	Planning applications determined by Cornwall Council in past month – <i>report for information, to note.</i>	
25-10/11	Planning Appeals To note any appeal decisions received - PA25/00299 – Grampus Gwell, Quarry Lane, Sheffield, Paul - onstruction of agricultural repair / fabrication workshop. Appeal dismissed, no costs claimed.	
25-10/12	Neighbourhood Priority Statements [Cllr Gough]	
	PAYMENTS & GRANTS	
25-10/13	Schedule of Payments - <i>To approve the payments to be made, as set out in the schedule</i>	
25-10/14	CIL Funds, Grants and s.137 Payments – <i>to review the balances of these funds and to approve expenditure from these funds if appropriate</i>	
	AMENITIES	
25-10/15	Playground - <i>to receive the inspection report for September and volunteer for October.</i>	
25-10/16	Kew Pendra Community Space - <i>to consider offer from local residents willing to take on the maintenance of the community space and requesting permission to place a shed on the land</i>	
25-10/17	Defibrillator Maintenance - <i>to receive an update on the maintenance of the defibrillator outside Londis in St Buryan and to resolve a course of action if appropriate</i>	
25-10/18	BURIALS To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.	
	COMMUNITY ENGAGEMENT & CONSULTATION	
25-10/19	Website, Councillor Emails and Social Media To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.	
25-10/20	ENVIRONMENT To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.	
25-10/21	HIGHWAYS To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.	
25-10/22	PUBLIC RIGHTS OF WAY (PRoW) To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.	
25-10/23	POLICY REVIEWS AND GOVERNANCE To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.	
	PARTNERSHIP WORKING AND CONSULTATIONS	
25-10/24	Cornwall Council consultation – review of taxi zones in Cornwall To consider sending a Parish Council response. Review of taxi zones in Cornwall Let's Talk Cornwall	
	ACCOUNTS AND GOVERNANCE	

25-10/25	Finance report and bank reconciliation - <i>To consider and note the budget monitoring report and bank reconciliation.</i>
25-10/26	Appointment of Internal Auditor for year ending March 2026 <i>To review the council's internal audit arrangements and resolve to appoint Internal Auditor</i>
25-10/27	Compliance with AGAR Assertion 10, digital and data compliance <i>To review the parish council's arrangements with respect to digital and data compliance and to resolve to take appropriate action if needed</i>
25-10/28	Office arrangements – IT and office software <i>To resolve to provide Microsoft365 to the Clerk, also to consider upgrade to office IT hardware</i>
25-10/29	Co-options to the council <i>To vote on any co-option applications received.</i>
25-10/30	Correspondence None at time of agenda publication
25-10/31	Training <i>To consider requests and opportunities for training</i>
25-10/32	Meetings – to receive reports on meetings attended
25-10/33	Agenda items for a future meeting <i>i. Any items deferred from this meeting</i> <i>ii. Budget drafting for 2026/27 –November council meeting</i> Date of next meeting: 17 November 2025
	MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC
25-10/34	Exclusion of the press and public <i>If necessary, to resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</i>
25-10/35	St Buryan Public Toilets <i>To consider tenders for repair works</i>