

St Buryan, Lamorna & Paul Parish Council

Minutes – 20 October 2025

Minutes of the meeting of St Buryan, Lamorna & Paul Parish Council held at Lamorna Village Hall on Monday 20 October 2025, commencing at 7.30pm.

Councillors present: Councillors: J Pascoe (Chair), S Gough (Vice-Chair), P Thurstans and B Wynter

In attendance: Cornwall Councillor T Marrington and 1 member of the public

Officer support: Clerk/RFO

Minute No.	
25-10/1	To record absences and note apologies for absence Cllrs Corley-King and Cllr Groves were absent and had sent their apologies.
25-10/2	<u>Declarations of Interest:</u> Cllr Thurstans declared an interest in Minute 35 (St Buryan Public Toilets), and withdrew from the meeting for that item.
25-10/3	Member Dispensations - None received
25-10/4	Public Speaking A local resident and representative of the Lamorna Village Hall Committee thanked the parish council for provision of a Christmas Tree for Lamorna and for salt bins for Well Lane, Lamorna (to be provided). They reminded the Parish Council about the village newsletter and stated that the Village Hall committee are happy to help with Lamorna matters.
25-10/5	Cornwall Councillor reports Councillors reported residents' concerns at traffic, including tractors and trailers, buses and deliveries, in St Buryan for parents walking their children to school. No provision currently for a route across the school grounds. Chair and C.Cllr Marrington to arrange to meet with the school to discuss possible solutions. C.Cllr Marrington will also raise with Highways in a meeting she would be attending the following day. Action: Cllr Pascoe and C.Cllr Marrington. It was noted that Coastline Housing had been in contact regarding the proposed development at Meadow Rise, having noted a change in the SWW consultee comments regarding the sewerage issues in St Buryan. Update from Coastline Housing – Classic Builders had issued a point of connection application to SWW. SWW had acknowledged issues with the treatment plant at that time and would need to carry out work to the existing system. This initial advice did not align with the SWW consultee comments on the Planning Portal, no works planned for St Buryan until March 2030 at the earliest. Works were expected to take 18 months. The treatment side will need investment. The site is currently working at full capacity and so this limits the scope for any further development. Options to enable the affordable housing development to go ahead without the SWW work, were being explored. Coastline Housing asked that the parish council and Cornwall Councillor Marrington summarise the situation so far. During discussion it was noted that - the Penberth River starts at a location below Meadow Rise, including springs in the area.

	- Parish Councillors had raised this as an issue with Coastline Housing and Classic Builders at a public consultation meeting - This has been an issue since 1998. Tower Meadows had been granted planning permission on the condition that they had their own sewage treatment works. This has been a long-term problem which is overdue for the issue to be resolved. - Could the new Local Plan include provision for issues that need to be fixed before any additional housing can be built. - Local residents have been complaining at the smells experienced in the village due to the sewerage problems. - Problems in Meadow Rise, Tower Meadows, The Green, Lisbon Terrace. Cornwall Councillor Marrington advised that she would request Local Plan officers to carry out a review of the St Buryan area in view of working with South West Water and the need for these issues to be factored into the Local Plan process if this is also happening in other areas. Also to raise with the Leader of the Council to ask that this be included in the forthcoming Water Summit. To be actioned by Cornwall Councillor Marrington. Response to Coastline Housing to give a summary of the issues to date. Timeline / summary to be actioned by Cllr Pascoe. Cornwall Councillor Marrington gave a report which included the following: - The meeting with Highways to be held on 21 October would include communications officers as part of a myth-busting initiative to review decision making and actions, and to explain to the community. - An explanation that the taxi consultation to be considered later in the meeting, proposed to make Cornwall a single taxi zone and so it was worth considering the potential impact on rural taxi services. - ‘no cold caller’ zones – Cornwall Council are looking into setting up zones to stop cold calling in identified trouble spots or where there are a high proportion of older or vulnerable people. It was also agreed that it would be helpful for an officer from the tri-service team to attend a parish council meeting to give information on their work. Invitation to be actioned by C.Cllr Marrington.
25-10/6	Minutes of the meeting held on 15 September 2025 Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
25-10/7	Clerk’s update report Members noted the Clerk’s update on works completed and underway.
25-10/8	Planning Applications
	a) PA25/07120 – Little Paddock, Rectory Road, St Buryan, Penzance TR19 6BB – Construction of garage Resolved – that the Parish Council supports the application.
	b) PA25/07286 – St Dellan, St Buryan, Penzance TR19 6DH – Proposed replacement garage, workshop and store. Resolved – that the Parish Council has no objection to the application.
25-10/9	5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month None.
25-10/10	Planning applications determined by Cornwall Council in past month - Noted.

25-10/11	Planning Appeals To note any appeal decisions received PA25/00299 – Grampus Gwell, Quarry Lane, Sheffield, Paul - construction of agricultural repair / fabrication workshop. Appeal dismissed, no costs claimed. Noted.																																															
25-10/12	Neighbourhood Priority Statements Cllr Gough reported that there was no further update at this time.																																															
25-10/13	Schedule of Payments - Resolved To approve the payments to be made, as set out in the schedule. <table><tr><th>Payee</th><th>Purpose</th><th>Amount (inc VAT)</th></tr><tr><td>BDO LLP</td><td>External Audit 2024/25</td><td>£378.00</td></tr><tr><td>L Angel</td><td>Waste clearance, St Buryan Cemetery</td><td>£70.00</td></tr><tr><td>Cornwall Council</td><td>Election recharge 1 May 2025</td><td>£336.00</td></tr><tr><td>Source for Business</td><td>Water and sewerage – public toilets, St Buryan inv 6091 5840 28</td><td>£132.62</td></tr><tr><td>Source for Business</td><td>Water – Field supply, Rectory Road</td><td>£58.90</td></tr><tr><td>Cornwall ALC</td><td>Training, planning. JP. Inv 660</td><td>£42.00</td></tr><tr><td>Cornwall ALC</td><td>Training, Charing JP inv 525</td><td>£42.00</td></tr><tr><td>Matthew Lowe Garden Services</td><td>Grass cutting, community house park. Sept. inv 18</td><td>£67.50</td></tr><tr><td>Matthew Lowe Garden Services</td><td>Grass cutting, cemetery. Sept. inv 15</td><td>£344.00</td></tr><tr><td>Crystal Clear</td><td>Cleaning – St Buryan public toilets</td><td>£651.67</td></tr><tr><td colspan="2">Staff costs, including salary, pension, NI, PAYE</td><td>£608.70</td></tr><tr><td>Louise Clifton</td><td>Clerk’s expenses September 2025 (Note 2)</td><td>£61.51</td></tr><tr><td colspan="3"><i>To be paid by Direct Debit</i></td></tr><tr><td>Octopus energy</td><td>Electricity, public conveniences, St Buryan. Sept 25. Inv 0002</td><td>£17.61</td></tr></table>			Payee	Purpose	Amount (inc VAT)	BDO LLP	External Audit 2024/25	£378.00	L Angel	Waste clearance, St Buryan Cemetery	£70.00	Cornwall Council	Election recharge 1 May 2025	£336.00	Source for Business	Water and sewerage – public toilets, St Buryan inv 6091 5840 28	£132.62	Source for Business	Water – Field supply, Rectory Road	£58.90	Cornwall ALC	Training, planning. JP. Inv 660	£42.00	Cornwall ALC	Training, Charing JP inv 525	£42.00	Matthew Lowe Garden Services	Grass cutting, community house park. Sept. inv 18	£67.50	Matthew Lowe Garden Services	Grass cutting, cemetery. Sept. inv 15	£344.00	Crystal Clear	Cleaning – St Buryan public toilets	£651.67	Staff costs, including salary, pension, NI, PAYE		£608.70	Louise Clifton	Clerk’s expenses September 2025 (Note 2)	£61.51	<i>To be paid by Direct Debit</i>			Octopus energy	Electricity, public conveniences, St Buryan. Sept 25. Inv 0002	£17.61
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25-10/14	CIL Funds, Grants and s.137 Payments – <i>no report to this meeting.</i>																																															
25-10/15	Playground - noted that the inspection report for October was due.																																															
25-10/16	Kew Pendra Community Space - <i>to consider offer from local residents willing to take on the maintenance of the community space and requesting permission to place a shed on the land</i> It was noted that two local residents were willing to carry out the grass cutting maintenance of the Kew Pendra Community Space and had asked permission to site a shed (8ft x 6ft) on the community land next to their property, for storage of the maintenance tools. The residents would contact neighbours to let them know about the proposal. Council agreed to the principle and instructed the Clerk to draft an agreement/licence.																																															
25-10/17	Defibrillator Maintenance - <i>to receive an update on the maintenance of the defibrillator outside Londis in St Buryan and to resolve a course of action if appropriate</i> Deferred to next meeting.																																															

25-10/18	Burials No update needed.
25-10/19	Website, Councillor Emails and Social Media Members agreed that the new website had a better appearance than the previous site. IT was noted that the council email system was slow and had potential for improvement. Agreed – Councillor Gough and the Clerk to review the website, council emails, social media and office IT, to report back to Council.
25-10/20	Environment No update needed.
25-10/21	Highways The VAS figures (Vehicle Activated Signs) for Penzance Road were presented by Cllr Gough. Noted. Noted – that the CAP Highways Scheme would soon be open for applications from parish and town councils. Lands End Road VAS – it was reported that this sign was not working and so the Clerk was instructed to get it repaired. Action: Clerk.
25-10/22	Public Rights of Way (PRoW) No update needed.
25-10/23	Policy Reviews and Governance No update needed.
25-10/24	Cornwall Council consultation – review of taxi zones in Cornwall Agreed not to send a consultation response.
25-10/25	Finance report and bank reconciliation No report.
25-10/26	Appointment of Internal Auditor for year ending March 2026 Resolved – to appoint Barbara Goraus as the council’s Internal Auditor.
25-10/27	Compliance with AGAR Assertion 10, digital and data compliance Members noted the Clerk’s report setting out a review the parish council’s arrangements with respect to digital and data compliance. Noted the works completed and the works underway.
25-10/28	Office arrangements – IT and office software <i>To resolve to provide Microsoft365 to the Clerk, also to consider upgrade to office IT hardware</i> Resolved – to provide Microsoft 365 for the Clerk office use. When discussing the IT hardware needed it was suggested by Councillors that a suitable package would cost in the region of £1,500 for a desktop box and monitor. Deferred to future meeting.
25-10/29	Co-options to the council No applications received.
25-10/30	Correspondence None.
25-10/31	Training Cllr Pascoe had attended the planning training provided through CALC and gave a brief update. Noted.
25-10/32	Meetings Cllr Pascoe gave an update on feedback from the Farmers Market in October. Councillors Pascoe and Gough will attend the village market on 8 November, to seek more feedback and will view the work at the community garden on the same day.
25-10/33	Agenda items for a future meeting <i>i.</i> Any items deferred from this meeting

	ii. Budget drafting for 2026/27 –November council meeting iii. Defibrillator maintenance iv. Roundabout – revised quote. Date of next meeting: 17 November 2025	
25-10/34	Exclusion of the press and public Resolved: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.	
25-10/35	St Buryan Public Toilets <i>To consider tenders for repair works</i> Councillor Thurstans declared an interest in this item and withdrew from the meeting at this point. As there was no longer a quorum, no decision could be made on this item. Councillors present reviewed the quotes received and noted that as the original specifications had been quite loose, the initial feedback from contractors had resulted in varying interpretations of the works needed. It was agreed that the contractors will be advised that a new specification of works will be issued. The new specifications will include provision for electrical and plumbing works required.	
	Meeting closed: 9.48 pm	Signed by Chair: