

St Buryan and Lamorna Parish Council

Minutes – 15 June 2026

Minutes of the monthly meeting of St Buryan and Lamorna Parish Council held on Monday 15 June 2026 at 7.30pm at St Buryan Village Hall.

Councillors present: Councillors: J Pascoe (Chair), S Gough (Vice-Chair), P Macis, P Thurstans and B Wynter.

In attendance: No members of the public. Cornwall Councillor Thalia Marrington.

Officer support: Clerk/RFO

Ref:	AGENDA ITEMS
26-6/1	To record Councillor absences and note apologies for absence Councillors absent: Cllrs S Stevenson, D Groves, L Wilkin, Corley-King. Apologies received from Cllrs S Stevenson, D Groves, L Wilkin, Corley-King.
26-6/2	Co-options to the Council. No applications received.
26-6/3	Declarations of Interest*/Request for dispensations. None received.
26-6/4	Cornwall Councillor Report Cornwall Councillor Marrington attended and updated on various issues including: • Cormac Summer Workshop on 7 July, opportunity to speak to Cormac representatives to find out more about the design and implementation of highways works. • The twinning signs need to be replaced before the 2027 twinning visit. • Surprise at the Open Reach works being carried out in the area earlier in the day, road access was affected but nobody had been advised. (Newlyn Crossroads to Drift) Councillors questions / issues raised with Cornwall Councillor: • Highways improvements are needed, not able to be implemented as a full scheme at this stage due to funding, but could sit down and work out how and when improvements might be able to be made. Example given, the need for a warning sign on the Lands End road, to warn of road narrowing after bend on entry to the village. • Request for improved communications, eg when road works are being carried out. • Bus service, little used, takes 40 minutes to get to Alexandra Road / bus station, rather than where they want to go. Nowhere near health centre and timetable does not suit work practices.
26-6/5	Public Participation. None.
26-6/6	Reports from meetings of other organisations / outside bodies. None.
26-6/7	Minutes of the meeting held on 18 May 2026 Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
26-6/8	Clerk's update report. To receive updates and consider any actions necessary
26-6/9	Planning Applications for consultation response to Cornwall Council. None received.

26-6/10	5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month. None.																																																								
26-6/11	Planning applications determined by Cornwall Council in past month. Noted: May: PA26/01782 – The Annexe, Sparnon Farm House, St Buryan – Installation of an air source heat pump to front of property. CC Decision: Approved with conditions. PA26/01643 – Horizon View, 10 Parc An Peath, St Buryan – Change of use of existing recreational building (approved under PA25/03515) from ancillary domestic recreational use to holiday let accommodation. CC Decision: Refusal, one reason.																																																								
26-6/12	Planning Appeals None.																																																								
26-6/13	Neighbourhood Priority Statements. To decide whether to confirm with Cornwall Council that the parish council wishes to commit to the Neighbourhood Priority Statement process. Members considered the briefing note circulated prior to the meeting. Considerations included: no funding being provided for developing an NPS; an NPS would not become planning policy and it was not clear how much weight an NPS would be given in planning application determination; developing an NPS appeared to be resource-heavy for minimal impact. It was noted that in 2023 a neighbourhood planning consultation had been carried out, but that the NDP process was halted before completion due to changes in national and county-wide planning policy. The 2023 data was likely now out of date. Agreed: the parish council will not take action to develop a Neighbourhood Priorities Statement at this time.																																																								
26-6/14	Schedule of Payments. Resolved to approve the payments to be made, as set out in the schedule <table><tr><th>Payee</th><th>Purpose</th><th>Amount (inc VAT)</th></tr><tr><td colspan="3"><i>To be paid by online bank payments</i></td></tr><tr><td>Cornwall Council</td><td>Business rates – St Buryan public toilets. Rebate applied. (for information)</td><td>£0.00</td></tr><tr><td>Crystal Clear</td><td>Cleaning – St Buryan public toilets (May)</td><td>£528.20</td></tr><tr><td>ICT Connect Ltd</td><td>Monthly website fee</td><td>£13.20</td></tr><tr><td>Scribe (Starboard Systems Ltd)</td><td>Scribe cemetery subscription</td><td>£24.00</td></tr><tr><td>Cornwall ALC Ltd</td><td>Code training, LW, PM</td><td>£60.00</td></tr><tr><td>St Buryan Village Hall Committee</td><td>Meeting room booking, 18 May</td><td>£10.00</td></tr><tr><td>Handy Hughes</td><td>Repairs to bench planter in play area</td><td>£139.76</td></tr><tr><td>Matthew Lowe Garden Services</td><td>Cemetery grass cutting</td><td>£344.00</td></tr><tr><td>Matthew Lowe Garden Services</td><td>Grass cutting (Comm. Hse, shop, memorial, Tower Lane)</td><td>£110.50</td></tr><tr><td colspan="2">Staff costs, including salary, pension, NI, PAYE (May 26)</td><td>£1,577.29</td></tr><tr><td>L Clifton</td><td>Clerk’s expenses May 2026</td><td>£58.40</td></tr><tr><td colspan="3"><i>Paid by Debit Card, regular payment</i></td></tr><tr><td>Scribe (Starboard Systems Ltd)</td><td>Scribe accounts subscription</td><td>£42.00</td></tr><tr><td colspan="3"><i>Direct Debits</i></td></tr><tr><td>Octopus energy</td><td>St Buryan toilets, electricity</td><td>£18.20</td></tr><tr><td colspan="3"><i>Standing Order</i></td></tr></table>			Payee	Purpose	Amount (inc VAT)	<i>To be paid by online bank payments</i>			Cornwall Council	Business rates – St Buryan public toilets. Rebate applied. (for information)	£0.00	Crystal Clear	Cleaning – St Buryan public toilets (May)	£528.20	ICT Connect Ltd	Monthly website fee	£13.20	Scribe (Starboard Systems Ltd)	Scribe cemetery subscription	£24.00	Cornwall ALC Ltd	Code training, LW, PM	£60.00	St Buryan Village Hall Committee	Meeting room booking, 18 May	£10.00	Handy Hughes	Repairs to bench planter in play area	£139.76	Matthew Lowe Garden Services	Cemetery grass cutting	£344.00	Matthew Lowe Garden Services	Grass cutting (Comm. Hse, shop, memorial, Tower Lane)	£110.50	Staff costs, including salary, pension, NI, PAYE (May 26)		£1,577.29	L Clifton	Clerk’s expenses May 2026	£58.40	<i>Paid by Debit Card, regular payment</i>			Scribe (Starboard Systems Ltd)	Scribe accounts subscription	£42.00	<i>Direct Debits</i>			Octopus energy	St Buryan toilets, electricity	£18.20	<i>Standing Order</i>		
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	Alchemy Systems (Western) Ltd	Ongoing monthly contract, email and office 365 licences	£71.76
	<i>Bank charges</i>		
	Lloyds	Monthly bank charge	£4.25
26-6/15	Grant application received from Friends of St Buryan School. Members considered a request for funding towards replacement benches. Resolved – a grant of £550 to fund the purchase of two new benches.		
26-6/16	Option to join ‘Jubilee Pool Under 16s swim for free, summer 2026’. Resolved – to contribute £300 to the scheme to enable under 16s from the parish to swim for free in the sea pool at the Jubilee Pool in the summer 2026 season.		
26-6/17	Playground Visual inspection report for June, report from Cllr Thurstans: • Trip risk from safety surface next to site of removed roundabout • Spindle from removed roundabout to be removed (requested of grounds contractor, works pending) • Overhanging trees are the responsibility of the Community House • Planters have been planted up and weed free • Community House to be contacted to ask about scheduling of fence repairs • Gate opening mechanism needs to be tensioned correctly.		
26-6/18	St Buryan Cemetery. The cemetery had been checked earlier in the day, grass had been cut, all in order. Cemetery water supply: meter is due to be replaced. Agreed that the Clerk will ask SWW to quote for splitting the water supply, for a discreet supply each for the boxing club and the cemetery. Agreement for sharing water costs to be found and then a meeting with the boxing club to be arranged. Another option which may be considered at a later date, to stop using the water supply for the cemetery and instead utilise water butts.		
26-6/19	Website, Councillor Emails and Social Media. Cllrs Gough, Stevenson had worked up a new design for the parish council website. It was proposed to have a new splash page and then a simple menu to navigate through the site. Text has been re-written to give clear information. The design of the new site aimed to find better ways to display finance and policy information. The website would meet openness and transparency requirements, and make information more readily accessible. Resolved – to proceed to upgrade the parish council website on the basis set out in the verbal report to Council supported by the designs circulated at the meeting.		
26-6/20	ENVIRONMENT. No update.		
26-6/21	Vehicle Activated Signs (VAS) It was reported that the solar panel on the Lands End Road VAS needed to be replaced. Resolved to replace the solar panel, budget of up to £150.		

26-6/22	Public Rights of Way. a) Planning Inspectorate decision received: ROW/3353568: The Cornwall Council (Addition of a Footpath at Choone Farm in the Parish of St Buryan, Lamorna & Paul) Modification Order 2023. Summary of Decision: The Order is not confirmed. Noted. b) Complaint received: Section of path from Boskennal to Downs Barn, field path not cut, stiles are cut, as per cutting map. Complainant has been asked to provide information to be sent to Cornwall Council, for agreement to fund a cut. Noted. c) Members expressed concern that with the recent rain and warm weather many of the local paths were overgrown with vegetation.
26-6/23	Community Emergency Planning. No update.
26-6/24	IT Matters. It was noted that all but one parish councillor were now fully set up on the new councillor email system. This was expected to be sorted out by the July meeting.
26-6/25	Finance reports and bank reconciliation a) Budget v Actual report; bank reconciliation; monthly receipts and payments report to 31 May 2026 b) Balances of Earmarked and General Reserves as at 31 May 2026 Resolved to adopt the Finance Reports as at 31 May 2026.
26-6/26	Correspondence. a) Cornwall Council newsletter included a need for Councillors to re-submit their Registers of Interests. Agreed – not to publish the addresses of any Councillors, an <i>en bloc</i> response to be sent to Cornwall Council. b) Cornwall Council newsletter, invitation to give feedback on attendance of C.Cllrs at parish council meetings. Agreed feedback to give: Pleased that Cornwall Councillor attends parish council meetings and other local council meetings. In principle a great deal of value in having a C.Cllr attending local council meetings, contacts and information. Particular value in their input in local issues. Particularly helpful if a written report sent in advance, to enable more time for questions. Also helpful if a Cornwall Councillor attends for the whole meeting to raise their awareness of the local issues. c) Citizens Advice – refer the letter to next meeting for decision on if/level of funding. d) Field Cow-Wheat (an endangered plant species) had been reported to have been seen in the field below Meadow Rise but not yet photographed. It was not picked up in the environmental report prepared by Coastline. Initially reported to the Planning Officer to request that the sighting be formally noted. Schedule A plant. Field subject to a significant planning application. Witnessed by 3 parish councillors in recent years since 2022. To be investigated further. Resolved that the reported sighting of Field Cow-Wheat is of interest to the parish council, with a role in protecting the local environment. Cornwall Council (Environment service) to be asked to advise on steps that may be taken to identify and protect the plant if it is in the locality.
26-6/27	Training. To consider requests and opportunities for training Councillor Stevenson – Enforcement and Appeals Cllr Macis – Introduction to Planning

	Cllr Macis – CALC Conference, 6 October 2026. Resolved to approve the training as set out above.	
26-6/28	Agenda items for a future meeting a) Any items deferred from this meeting Date of next meeting: 20 July 2026, Lamorna Village Hall	
26-6/29	Exclusion of the press and public Resolved that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.	
26-6/30	St Buryan Public Toilets. Members considered quotes for refurbishment works. It was agreed that the payment schedule for the works should be 50% upfront, 25% upon start, 15% on completion and the final 10% after snagging inspection a few weeks after completion. Resolved – to accept the quote from Philip Williams, and to ask for confirmation of schedule of works, start and finish date. Other considerations: • Will need to keep the cleaning company updated on dates of planned works and access to the public toilets while works are underway • New keys will be needed for the doors • Potential for a key cabinet, to be discussed at the July council meeting.	
26-6/31	Play equipment – to confirm the order to be placed This item was referred from Clerk's update report. Members were advised that the delivery charge had been checked and a revised quote had been received. Resolved to order the Kompan inclusive see saw to be purchased and installed by R Sanders, as per quote received.	
26-6/31	Land at Kew Pendra. It was reported that Cornwall Council had reviewed the devolution proposal and had decided to proceed on the basis originally agreed. Resolved – to proceed with the transfer of land from Cornwall Council on the basis of the proposed Heads of Terms, to approach CVC Solicitors to act on behalf of the Parish Council.	
	Meeting closed: 10.14 pm	Signed by Chair: