St Buryan, Lamorna and Paul Parish Council

DRAFT

MINUTES OF THE MEETING OF ST BURYAN, LAMORNA AND PAUL PARISH COUNCIL HELD ON 20TH FEBRUARY 2023 AT LAMORNA VILLAGE HALL

COUNCILLORS PRESENT
Mr William Bolitho (WB) (Chair), Mrs Janet Pascoe (JP), Mr Stephen Kitchen (SJK), Mr Barrie Wynter (BW) Mr Paul Yeates (PY), Mrs Nicola McWilliam (NM), Mrs Diane Groves (DG), Mr Richard Care (RC), Mr David Jeffery (DJ), Councillor Thalia Marrington (TM)

Members of public present: 3

1.	**Apologies** Mr Andrew Prowse (AP), Mr Matthew Barton (MB)	
2.	**Declarations of interest** WB for planning application PA22/09892	
3.	**Public Speaking** Morwenna Bone (representing St Buryan Farm Shop) confirmed that the appeal to build a new rural worker's dwelling has now been accepted. However, another application for solar panels is being opposed with Cornwall Council claiming urban sprawl. Morwenna Bone would like TM to visit the site to see where panels are being proposed. This is not a massive installation and Morwenna would be grateful for any support from the parish council.	TM
4.	**Minutes of previous meeting** To resolve that the minutes of the Parish Council meeting held on 16th January 2023 be considered and approved**.** Amendment to SWPlay now included**. 1ST RC , 2nd SJK , ALL APPROVED**	
5.	**To consider any matters and actions arising from the minutes and Action Tracker.** Finger post painting. SJK has contact for footpath maintenance and painting signs. KP to follow up. Coastline Housing presentation – proposal to invite them to the next council meeting. 1st JP, 2nd PY. 6 for, 2 against. PY asked whether Meadow Rise had alleviated the need for affordable homes for those with a local connection. He reiterated that before more housing is built the local authority should advise the Parish Council what they see as the housing requirement for different groups of people (young and old) in the local community. RC urged caution with setting precedent for allowing more development. Obtain CC brief presentation on level up funding to publicise on-line rather than public meeting.	KP KP KP
6.	**Neighbourhood Development Plan**	

	A steering group has now been set up to establish an NDP and details of this and future activity has been shared with the parish council. SJK suggested an interim update on the website under NDP and to remove the questionnaire.	WB
7.	**Reports from Parish Council committees** Finance - agree risk assessment document at next meeting, all councillors to feedback Policy - role of council in parish planning. Policy committee to review before next meeting. Communications – SJK stated he has problems accessing the website and emails. He will contact Nigel Pengelly about these issues. PY requested that some data is archived into years for easier access. Burial – the committee needs to review the proposed fee structure	All Policy KP WB/RC
8.	**Finances** Budget vs expenditure update. PY requested footpaths and grass cutting expenditure split out in accounts. CIL payment – KP confirmed that can grass cutting and the playground inspection can be charged to this fund. SJK would like CIL grants and spending tracked separately. KP pointed out that there is new process in place for the finance committee to check a bank reconciliation on a monthly basis. List of invoices for approval as detailed below **DATE:** 20/2/23	KP KP KP Financ e
9.	**Planning** Planning Applications - To consider a response to consultation by the Planning Authority on the following planning applications ***and any received after publication of this agenda*** **PA23/00313 (6/3/23)** Demolition of existing decking to replace with larger timber frame decking Lily Cottage, Lamorna, Penzance Mr Derek Kerby **Support** 1st SJK, 2nd RC, all in favour **PA22/09892 (25/2/23)** Conversion of existing outbuilding to form an annex Barn Too, Trevorgans, St Buryan	KP

Supplier	Amount	Chq. No.	Service
Source for Business	£ 42.23	000179	PFA water bill
Source for Business	£ 25.91	000180	Water for toilets Dec 22
Lamorna Village hall	£ 20.00	000181	hall hire 20/2/23
Corserv CINV-016137	£ 200.72	000182	Toilet Cleaning Jan 22
Kate Picknett	£ 748.80	000183	Wages for Jan 223
Source for Business	£ 49.69	000184	Water for toilets Jan 23

	Mrs K McClaskey **REFUSED, need to agree, agree to disagree or object** RC to review initially, all councillors need to respond to KP by 23/2/23 Planning Decisions and Appeals – as circulated by email. **Update from Cllr Thalia Marrington (joined the meeting at 8.40pm)** Parc an Cady , hoped that CC had addressed this issue but councillors confirmed no progress. TM to chase. Hopeful that bollards might be installed. Path at Lamorna, promised for 23/24 to be cut by contractor. West Penwith qualified for 20 is plenty roll out, may be extra budget for other features. Each village will be involved in where signage is placed for best effect. TM against the devolution and election of a Mayor for Cornwall. £60,000 highways contribution from 106 agreement. TM suggested talking to Highways directly about possible improvements and needs of parish.	All TM
10.	**Parish Council Facilities** Update on Children's Playground area. PY informed that CIL grant expenditure process underway and the annual inspection is taking place this week. Painting and greasing of the see-saw and roundabout play equipment is planned for March. WB reported back that after a meeting with Community House the council needs to discuss responsibility for grass cutting. RC proposed that council should take on responsibility with relevant insurance. 1st RC, 2nd DJ, all in agreement. We need to obtain a quote from current footpath contractor to add into his schedule and the council needs to decide the frequency. WB confirmed that all additional enhancements will be within the green fence boundary. WB queried about using another supplier for playground equipment for transparency. PY would support continued use of SW Play who have been a good partner. All supported the continued used of SW Play. Volunteer for next month's inspection. NM Request for a litter bin in the playground.	KP
11.	**Footpaths and Highways** KP explained that Local Management Plan from Cornwall Council to cut the footpaths has been increased by 7.5% for 2023/24. It was proposed to accept this offer. 1st JP, 2nd SJK, all in favour. KP to return contract. Bench at Crows an Wra. BW confirmed it does need repairing and repainting. RC to obtain quote from Derek Hughes. BW queried if speed limit could be reduced through Crows an Wra. It will be mentioned at next Highways site visit.	KP RC TM
12.	**Reports from External Meetings and Correspondence** Cllr Sian Kettlewell resignation – deadline for nominations 21/2/23 then if no election requested by the public, the council will need to co-opt another councillor. Community Network Police Liaison meeting – 28th February 2023 7pm via TEAMS. JP/WB will try to attend WCCNP meeting, JP reported back that the presentations made about the SSSI were very disappointing with apparently no baseline assessments having been conducted.	KP/WB JP/WB
13.	**Community Engagement**	

	PY proposed lockable bike racks located opposite shop on the green at a cost of £1750. PY to check if planning required. PY suggested that the community is consulted on location and idea. Proposal to approve expenditure 1st PY, 2nd RC All in favour. S137 applications for review Community Picnic £400 1st PY 2nd JP All in favour Josh Macdonald £250 (school steps) 1st PY 2nd DG All in favour Lamorna defibrillator £238 1st SJK 2nd DJ All in favour KP to organise cheques for these grants requests. PY queried if the council wanted to mark the King's coronation, possible a clock/clock tower ? This will be discussed at next meeting. Rota for Farmers' market - JP to attend 11th March 2023	PY KP JP
14.	**Items for next month's agenda** King's coronation. CIL spend. Annual report format (due end May) Grass cutting at Community House.	
15.	**Date of next meeting** The date of the next meeting will be **scheduled for 20th March 2023 at 7.30pm at St Buryan Village Hall.**	

MEETING CLOSED AT 9.55 pm