St Buryan, Lamorna and Paul Parish Council

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MINUTES OF THE MEETING OF ST BURYAN, LAMORNA AND PAUL PARISH COUNCIL HELD ON 21ST March 2022 AT ST BURYAN VILLAGE HALL

COUNCILLORS PRESENT
Ms Sian Kettlewell (SiK), Mr Stephen Kitchen (SJK), Mrs Janet Pascoe (JP), Mrs Diane Groves (DG), Mrs Nicola McWilliam (NM), Mr William Bolitho (WB) Mr Barrie Wynter (BW) Mr Richard Care (RC). Cornwall Councillor Thalia Marrington (TM).

Members of public present: 5

		Action by:
1.	**Apologies** Mr Andrew Prowse (AP), Mr Paul Yeates (PY), Mr Matt Barton (MB) (Chairman), Mr David Jeffery (DJ). Meeting chaired by Cllr William Bolitho.	
2.	**Declarations of Interest** To accept declarations of interest in accordance with the agenda. NONE	
3.	**Public Speaking** Helen Wilson-Prowse spoke in support of PA22/01647 explaining that planning permission already granted for some of the work but requires further expansion to cater for elderly parents. Stephen Gough wants to encourage the council to continue with the Neighbourhood Development Plan noting that there are several people interested in joining the steering group. Morwenna Bone spoke in support of PA21/08295, stating policy conditions that should support the building of a rural workers dwelling. Cllr TM explained that all queries have been sent to highways and is trying to organise a site visit to progress these issues. She is also trying to organise a councillor surgery to coincide with next farmers' market. TM co-ordinating offers for help for Ukranian refugees. She attended the West Cornwall Network Panel meeting to support Highways projects and would encourage a representative from the council to attend the next meeting. Cllr TM left the meeting. SJK noted that gully at Rocky Lane is getting blocked which may cause future problems. SJK to contact Cornwall Council.	SJK
4.	**Minutes of previous meeting** To resolve that the minutes of Parish Council meeting held on 21st February 2022 be considered and approved. **ALL AGREED**	
5.	**To consider any matters arising from the minutes and Action Tracker** MB has written to the previous clerk about the retrieval of the parish burial books with no response. We will now consult with CALC for some legal advice as to what the next steps should be.	MB/KP

6.	**Reports from Parish Council committees** Finance Committee Nothing to report Policy Committee Policies currently being reviewed are: • Website and social media policy • Health & Safety policy • Data Protection policy (needs Register entry number) • Equal opportunities policy • Complaints handling policy All agreed with the polices to be officially adopted (with some minor updates). KP to publish them on the website. Communications Committee – No update Burial Committee – the cemetery has now been cut back and paths trimmed at a cost of £730. Councillors have been sent photos. A replacement bench is in the process of being purchased by a local family	KP
7.	**Finances** Budget vs expenditure update. NO COMMENTS	
8.	**Planning** Planning Applications - To consider a response to consultation by the Planning Authority on the following planning applications ***and any received after publication of this agenda*** PA22/01647 Conversion and extension of garage to form an annexe Vanawa, Newlyn Road, St Buryan Mrs H Wilson-Prowse Supportive of application with addition that annexe cannot be separated from main building. JP proposed, DG seconded, all in favour. • Planning Decisions and Appeals – as circulated by email. PA21/08295 Rural workers dwelling. DG proposed option 3, NM seconded. JP queried if could add condition that building has to be tied to business. All in favour of option 3.	KP KP
9.	**Parish Council facilities** Update on **Children's Playground** area. PY updated via email. **Application for CIL funding** To be discussed at the next meeting. **Required location for extra dog bins.** Some suggestions made but agreed to review a map at the next meeting to identify key locations to obtain quote from Cornwall Council.	KP

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10.	**Footpaths and Highways** To consider tendering for cutting of Paul footpaths as Pip Morse no longer available. Need to develop a tender document with footpath committee. Ryan Jackson quoted £280 to clear Millenium triangle at Lamorna. SJK to email round quote. Weed spraying around St Buryan village. Andrew Marmant appointed via AP.	KP SJK
11.	**Neighbourhood Development Plan** Consultation leaflet – wording, printing costs and distribution (see SJK paper) Need to consult with everyone to assess interest in NDP. SJK proposed council commits to cost of printing and distributing leaflet. SJK proposed we obtain addresses from CC then decide on how many to print. RC seconded. All in favour.	SJK
12.	**Reports from External Meetings and Correspondence** To agree wording and costing of producing 130 Jubilee mugs for the primary school children. £3.54 per mug. All agreed. KP to place order. KP outlined High Street Safari proposal for the Jubilee celebration but councillors did not feel this was suitable for the parish. They would like to understand what other activities might be planned for this event.	KP
13.	**Items for next month's agenda** To agree additional matters to be placed on the next month's agenda.	
14	**Date of next meeting** 25th April 2022 23rd May 2022 AGM 7pm start time	

MEETING CLOSED AT 8.37PM

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