St Buryan, Lamorna and Paul Parish Council

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MINUTES OF THE MEETING OF ST BURYAN, LAMORNA AND PAUL PARISH COUNCIL HELD ON 17th APRIL 2023 AT ST BURYAN VILLAGE HALL

COUNCILLORS PRESENT
Mr William Bolitho (WB) (Chair), Mrs Diane Groves (DG) Mrs Janet Pascoe (JP), Mr Stephen Kitchen (SJK), Mr Barrie Wynter (BW) Mr Paul Yeates (PY), Mrs Nicola McWilliam (NM),), Mr Richard Care (RC), , Mr Andrew Prowse (AP), Mr Matthew Barton (MB), Mrs Pamela Thurstans (PM), Councillor Thalia Marrington (TM)

Members of public present: 4

1.	**Apologies** Mr David Jeffery (DJ) WB welcomed Pam Thurstans to her first meeting.	
2.	**Declarations of interest** None	
3.	**Public Speaking** Mark Corley-King gave an update of the meeting with the regional committee of SW Village in Bloom, St Buryan village now officially registered. A first meeting of interested parties is being held on 18th April 7.30pm in pub, already 15 volunteers. A competition judge will be visiting in May to give some ideas and support for committee. Mark requested a grant of £1000 to help with start up costs and will apply via S137 process. Margaret Hoskens requested that when the grass cutting contract for the cemetery is renewed that pathways need to be added and also planting a small hedge around the cremated remains. TM – needs to confirm a date for designer to meet with traffic calming sub-committee. AP requested best time for a meeting would be 3pm to witness school traffic. Issue with Parc an Cady ongoing, TM in communication with Live West so requested updates from councillors if any further problems. Also made contact with Sanctuary and following up on pavement/manhole issues. Midas are starting work on the cliff path at Lamorna soon.	TM
4.	**Minutes of previous meeting** To resolve that the minutes of the Parish Council meeting held on 20th March 2023 be considered and approved. **1ST SJK, 2nd BW, ALL APPROVED**	
5.	**To consider any matters and actions arising from the minutes and Action Tracker**	

	KP	Transfer funds from main bank account to PFA once valid bank account has been set up	Awaiting PFA bank account details, hopefully in the next 7 days
	JP/SJK	PY would like improved signage and extra support on some stiles. JP to give PY contact for footpath survey. Possibility of a	SJK in contact with CC to work together on footpath audit.

		walking group to conduct footpath audit.	
	WB/KP	Write to Sanctuary Housing to see if they are willing to site a dog bin at Meadow Rise	Sanctuary and CC co-ordinating installation of dog bin
	SJK/MB	Obtain quote to paint finger signpost at No1 The Green	SJK may have sourced a local painter who has quoted £700+VAT+ materials. SJK to follow up about other signs. Need to create records of signage and plan for regular maintenance. MB will take photos of all signs and liaise with SJK to obtain quote.
	Policy committee	Review role of council in parish planning document and feed back to other councillors	Policy committee have reviewed the document and have no issues. WB suggested that it need to be checked against national policy and may lead to further issues if not 100% correct. All agreed to to not pursue this document.
	RC	Obtain quote to mend/paint bench at Crows an Wra	Bench currently being painted.
	KP	Check process for election or co-option after DJ resignation	Election process as previous
	PY/JP	Support Helen Wilson-Prowse with application for Eden Project friendliest village grant	Support given and Helen has submitted an application
	PY	Order further equipment for Children's Playground area from SouthWest Play	Further equipment now on order
	KP	Obtain quote from CC for litter bin	Awaiting response
	AP	Obtain quotes to carry out remedial work on Galligan Lane	It was agreed the Council will pay for materials, labour provided by locals. Suggested submitting a S137 grant application to cover costs.
	All	Consider quotes for a clock tower to mark the King's coronation for decision at the next meeting	Discussion where clock face would be situated. SJK contacting one of suppliers for images. Clock faces on 3 sizes ? 1 clock face, 1 parish council, 1 commemorating coronation. Fairly plain design. PY noted that building project management will be required.

Land at Kew Pendra for sale. KP chasing up with Council department to find when for land comes up for sale.
Annual report format (due end May). PY would like WB to complete information with some data from KP to complete report.
Redecoration of public toilets. Need to advertise for local tradesperson.
Penwith Futures Book. PY has drafted some wording for this but council need to agree if they want council to be included – it is meant as Vision document. WB concerned that text may be

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misinterpreted and council held accountable in the future for areas out of our control. JP proposed that we do not contribute, all in favour apart from PY.

6. **Neighbourhood Development Plan**
Minutes of the steering group meeting of 11th April have been circulated.

7. **Reports from Parish Council committees**
Finance – none
Policy - role of council in parish planning. Policy committee to review before next meeting. — Policy
Communications - none
Burial – none

8. **Finances**
Budget vs expenditure update. AP requested quotation for footpath cutting done by metreage rather than hourly rate. Need to ask for 2023/24 quotations. AP to establish meterage.
Research what other councils give as a % for S137 grants. — KP

Barclays mandate change form – JP, WB, RC

List of invoices for approval as detailed below

DATE: 17/4/23

Supplier	Amount	Chq. No.	Service
CALC	£ 663.60	000191	CALC subscription
Corserv CINV-016193	£ 200.71	000192	Toilet Cleaning Mar 23
Information Commissioner	£ 40.00	000193	Data protection renewal fee
Kate Picknett	£ 748.80	000194	Wages for Mar 23
Will Keating	£ 200.00	000195	Performance at community picnic (remaining 50%)
South West Play SI-6369	£ 9,000.00	000196	New play equipment, 50% deposit

9. **Planning**
Planning Applications - To consider a response to consultation by the Planning Authority on the following planning applications ***and any received after publication of this agenda***

PA23/02403 (20/4/23)
Construction of detached garage, erection of fence and refurbishment of outbuilding.
4 Galligan Lane, St Buryan
Mr and Mrs S Lawry
SUPPORTIVE of new design with observation of right of way for public.
Proposed 1st SJK, 2nd MB All in favour
But also parish council will write to owners of Contentment House about parking issues. — KP/ JP

Planning Decisions and Appeals – as circulated by email.

10. **Parish Council Facilities**

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	All happy for SWPI to carry out inspection in 2024. Childrens playground area, painting completed. Basket swing bracket needs to be reviewed. Other equipment due in May/June then landscaping afterwards. CIL grant can be reclaimed once invoices paid by parish council. Signage for playground needs to be taken on, MB offered to complete project. Use Newlyn signmaker and include MB/SJK additions. PY sourcing a 'no dogs allowed' sign.	MB
11.	**Footpaths and Highways** JP has a contact who may be interested a footpath audit. She will follow up. AP very concerned about right hand turn at Lisbon Terrace. This has been discussed already in detail with Cornwall Council. Other issues with highways and lighting which need to be reported directly to Cornwall Council. Flooding near Community House, need a pavement solution.	JP TM
12.	**Reports from External Meetings and Correspondence** Purchase of land at Kew Pendra – response from CC, 2 weeks to hear from case officers. Church service 7th May, all councillors invited for special coronation service. Combined lunch after service. Community picnic on Saturday 6th, games, entertainment, bar and BYO refreshments. AP requested help with both setting up and taking. KP announced her resignation and her last day will be 24th May. WB thanked KP for all her efforts. Personnel committee need to review job description and terms and conditions before placing an advert. DJ resignation – election process. WB expressed his thanks for his 40 years of service as a parish councillor. We will send a letter of thanks from the council.	KP WB /JP/ MB WB
13.	**Community Engagement** MB volunteered for next Farmers Market – KP to confirm dates to MB/KP. Good way to engage with community. PY confiormed that the bike racks will be installed by 6th May.	All
14.	**Items for next month's agenda** Young person of the Year. Nominated by villagers via Facebook ? This will help support the Village in Bloom entry.	
15.	**Date of next meeting** The date of the next meeting will be **scheduled for 22nd May 2023 at 7.00pm at St Buryan Village Hall, this will include the AGM.**	

MEETING CLOSED AT 9.25 pm

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