St Buryan, Lamorna and Paul Parish Council

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MINUTES OF THE MEETING OF ST BURYAN, LAMORNA AND PAUL PARISH COUNCIL HELD ON 19th July 20121

COUNCILLORS PRESENT
Councillors Mr Matt Barton (MB) (Chairman), Mrs Nicola McWilliam (NW), Mrs Diane Groves (DG), Mr David Jeffery (DJ), Ms Sian Kettlewell (SiK), Mr Stephen Kitchen (SJK), Mrs Janet Pascoe (JP), Mr Andrew Prowse (AP), Mr Barrie Wynter (BW) and Mr Paul Yeates (PY).

Parish Clerk: Kate Picknett (KP)

Five members of the public were present.

		Action by:
1.	**Apologies –** Cllr Richard Care and Cllr William Bolitho (Vice-Chairman)	
2.	**Declarations of Interest** To accept declarations of interest in accordance with the agenda. **There were none.**	
3.	**Public Speaking** A paper was presented by local resident David Allison, with reference to a FOI request about the Playing Fields Association (PFA) submitted on 30 May. This paper focused on the need for transparency and open communication. The minutes from the previous parish council meeting had detailed that representatives from six local community groups, plus Councillor Pascoe in an independent capacity, were willing to become managing trustees for the PFA. MB responding by welcoming Mr Allison's letter and stated that he and all those present wanted a fresh start and to move forwards as a new Parish Council. In terms of openness, he added that the Charity Commission had requested that a public meeting was called to discuss the appointment of managing trustees for the PFA, which he would call after Step 4 on 19th July. Councillor Janet Pascoe suggested the appointment of a couple of independent trustees – those with no connection to the use of the space - to assist with the overall management, including Mr David Allison.	
4.	**Cornwall Councillor for Newlyn, Mousehole and St Buryan** The recently elected Cornwall Councillor Thalia Marrington was unable to attend and sent her apologies. The Chairman advised that the former Cornwall Councillor Helen Hawkins had progressed an enforcement case to step 9 (legal action) for the Noon Crag unauthorised development adjacent to the Merry Maidens but had been advised that this had now gone back to enforcement step 6 – causing local residents a great deal of concern. **ACTION:** MB to contact Councillor Marrington to discuss this matter and ascertain why enforcement action had moved back from Step 9 to Step 6.	MB

5.	**Minutes of previous meetings** To resolve that the minutes of the inaugural Annual Parish Meeting, Annual Parish Council and Parish Council meetings held on 20th May be considered and approved. **Agreed unanimously.** Councillor Paul Yeates suggested publishing them sooner in a draft format via email to keep communities updated, with the Chairman adding that the minutes could only formally be agreed at the next Parish Council meeting. **ACTION:** Parish Clerk to distribute the draft minutes to councillors for comment and actioning, thereafter the draft minutes to be published with the caveat that formal approval will be required at the next meeting.	KP
6.	**To consider any matters arising from the minutes** The Chairman advised that he had invited Sanctuary Housing to the next meeting to provide an update on the Tower development and to have a discussion about the financial/in-kind assistance offered to the community. The approved planning permission remained for 24 open market houses and 24 affordable but the planning application to change to 48 affordable in lieu of the S106 agreement was still awaiting decision by Cornwall Council. **ACTION:** Chairman to speak to Cornwall planning about the outstanding application and the implications on the S106 agreement. **ACTION:** Chairman to draft an agreed response to the public about this development so all councillors can relay the same message.	MB MB
7.	**Reports from Parish Council committees** <u>Finance Committee</u> This committee met before the main meeting and agreed a set of financial regulations and terms of reference. They will have monthly meetings to agree expenditure. <u>Policy Committee</u> The standing orders still need some further work, MB offered to help. **ACTION**: Proposed standing orders to be presented to the next meeting - Councillors Diane Groves, Sian Kettlewell, Barrie Wynter, with the Parish Clerk. <u>Communications Committee</u> NM reported back that a Parish Council Facebook page has been set up and a website structure designed. The intention is to combine parish council and community information. Need to send info to Nigel Pengelly (website designer) to get the website progressed. The Chairman made it clear that the website was first and foremost about the Parish Council and thereafter about the parish more generally. Councillor email addresses are now set up and Nigel will be communicating these to individual councillors soon. **ACTION**: KP to link communication committee with Nigel Pengelly. <u>Burial Committee</u> The Chairman explained that this was a joint committee with the Church, who had yet to appoint a member.	KP KP
8.	**Consideration of the Parish 'health check' submissions and next steps**	

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	Having reflected on the matter and the aspirations that Councillors talked about at the first meeting, the Chairman had circulated a report examining the 'pros and cons' of different future planning 'tools' and proposed a number of recommendations. PY advised that undertaking a Neighbourhood Plan was a significant task and required members of community to help. The Chairman advised that funding could be acquired to offset the cost of buying professional expertise to help the process. Likewise, Cornwall Council will offer guidance. Also, consideration could be given to working with neighbouring parishes as a Neighbourhood Plan 'cluster', although this could provide an added layer of complexity. **Recommendations:** 1. The principle of developing a Neighbourhood Plan to cover St Buryan, Lamorna and Paul Parish be supported 'in-principle'. 2. Consideration be given to establishing a Parish Council Working Group to undertake further research (including indicative costs, process and timeline). 3. A public meeting be considered to gauge the strength of support from the community (post roadmap Step 4 on 19 July) with presentations from a similar parish council with an adopted Neighbourhood Plan and a representative from Cornwall Council who supports local councils in developing Neighbourhood Plans. 4. Continue to develop the draft 'health check'/SWOT analysis to present and display at the potential public meeting for consideration and comment from local residents – as this would be the start of building an evidence base for the Neighbourhood Plan. **ACTION:** The Council supported the above approach, with the Chairman bringing a further report back to the next meeting of the Parish Council on 19 July. **ACTION:** PY to continue to collate ideas for the analysis. StK to collate input from Lamorna. Both to report back at next meeting.	MB PY
9.	**Planning** Planning Applications - To consider a response to consultation by the Planning Authority on the following planning applications *and any received after publication of this agenda*	
i.	**PA21/03623** Mr Phillip Manley - Continued use of Wooden Chalet for ancillary use to the main residence (permanent permission) - Kymaurah Higher Kemyell Lamorna Penzance Cornwall TR19 6NR **No objections raised.**	KP
ii.	**PA21/03515** Ms Jacobson - Construction of Recreational Building and Associated Works Location: 10 Parc An Peath St Buryan Penzance Cornwall TR19 6EW **Objection raised on the grounds of scale, position and departure from the approved Cornish hedge boundary treatment.**	KP
iii.	**PA21/05009** Mr David Hichens, Proposed Agricultural shed, Kerris Farm Paul Penzance Cornwall TR19 6UY **No objections raised.**	KP

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c.	• Planning decisions and appeals. **There were none.** • Any planning correspondence. **ACTION:** KP to circulate latest application for three houses at Parc An Peath, which had been received in the last 24 hours [PA21/05216].	KP
10.	**Parish Council facilities** • The public toilet adjacent to the shop had been closed as the bracket that connects the handle to the cistern has broken – Simon Hollywood had kindly agreed to fix it in within the next five days. • The Chairman had contacted a local contractor to remove the weeds from around the centre of the village within the next seven days – especially the around the cross and the church.	
11.	**Footpaths and Highways** • Vehicle Activated Signs – Councillor Prowse had experienced difficulty accessing the data and Councillor McWilliam will endeavour to try. • Consideration of reducing the speed limit to 20 mph through the village. The Chairman advised that this had been a pre-election pledge made by the local Conservative party. All agreed the Parish Council should canvas opinion via the discussion on the SWOT analysis and proposed Neighbourhood Plan. The VAS data would need to be evidence to support the '20's plenty for Cornwall' campaign. **ACTION**: MB to write to Leader of Council expressing interest in piloting the 20mph speed limit for St Buryan village. • Footpath 64 – The Chairman advised that the matter is being dealt with by Cornwall Council and private landowners. There will be consultation on any modification to the location of the path. **ACTION:** MB to ask Cornwall Council to look at the possible invasive species around footpath 64. • **ACTION:** KP to speak to Antony Clemens about cutting back the hedges on the Penzance entrance to St Buryan in order that the signs could be seen.	MB MB KP
12.	**Finance** The Finance committee had approved payment of this month's invoices.	
13.	**Reports from External Meetings and Correspondence.** There were none.	
14.	**Agreed outward communications and engagement** See Communications Committee feedback above.	
15.	**Items for next month's agenda** • To receive a report on the Neighbourhood Plan – proposal for the next steps • To consider the boundary treatment relating to the 12 houses granted planning approval on Newlyn Road. • To acquire and include a Police crime report for the parish. • Consideration of more dog waste bins – particularly the cost implications of emptying of the bins - and the provision of signage to encourage dog owners to be more responsible. **ACTION:** MB to find out costs from Cornwall Council for emptying.	MB

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16.	**Date of next meeting** To confirm the date of the next monthly meeting as Monday 19th July 2021 (coincides with Step 4) at Lamorna Village Hall. **However, if Sanctuary agrees to attend then we may need to stay in St Buryan and make sure we go Lamorna for the one after.**	KP

MEETING CLOSED AT 9PM

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