St Buryan, Lamorna and Paul Parish Council

MINUTES OF THE MEETING OF ST BURYAN, LAMORNA AND PAUL PARISH COUNCIL HELD ON 18TH JULY 2022 AT LAMORNA VILLAGE HALL

COUNCILLORS PRESENT
Mr William Bolitho (WB) (Chair), Mr Andrew Prowse (AP), Mr Paul Yeates (PY), Mr Matt Barton (MB), Mr David Jeffery (DJ). Ms Sian Kettlewell (SiK), Mr Stephen Kitchen (SJK), Mrs Janet Pascoe (JP), Mr Barrie Wynter (BW) Mr Richard Care (RC) Mrs Diane Groves (DG). Mrs Nicola McWilliam (NM)

Members of public present:

1.	**Apologies** Cornwall Councillor Thalia Marrington (TM)	
2.	**Declarations of interest NONE**	
3.	***Public Speaking*** To receive information and comments from the public. TM to provide feedback – Rupert from Highways still to provide written feedback from recent discussions. After an incident outside school where there were major traffic hold ups, TM will be meeting with Highways on 19th July at 11am to discuss possible solutions and all councillors invited. Previous suggestions included removal of the school wall to provide a pull in place for cars. Also unlocking a gate nearby might help to ease school traffic but there are issues with public access and some unsafe steps. CIL funding for Highways improvements available for St Buryan, we need to feedback to TM with ideas and priorities. MB asked for clarification on what has happened to the Highways contribution from 106 agreement with Sanctuary Housing	WB
4.	**Minutes of previous meeting** To resolve that the minutes of the Parish Council meeting held on 20th June 2022 be considered and approved**. 1st AP, 2nd SJK, ALL APPROVED**	
5.	**To consider any matters and actions arising from the minutes and Action Tracker.** Purchase of a bench for the cemetery. WB has priced up a suitable bench online and requested some feedback from councillors on the price and type. The final decision will be down to the Burial Committee. WB requested all to suggest alternative local suppliers. Discussion around dog enforcement signs in and around St Buryan. SiK will advise Community House and the PFA that they need to fund the "RAG permissions signs". The Parish Council will be purchasing four "£ penalty signs" which will be located at ?? Discussion about distribution of remaining Jubilee mugs. JP stated that 19 mugs left over and asked for ideas of who to give these to. NM suggested selling the surplus at Gala day. All agreed.	All

6. **Reports from Parish Council committees**

Finance. VAT status – after attending training recently KP reported that the council can claim back VAT on the purchase of the proposed playground equipment.

Adoption and use of the Policy Performance Review policy. JP reported that the clerk's appraisal was carried out successfully.

Communications – website meeting successful and the NDP survey form has been uploaded.
SJK requested the venue be added to meeting dates. KP
Also require more information about Lamorna and surrounding areas. All
Need application form for S137 grants once budget set. KP
Some discussion around displaying Roles and Responsibilities of Chair, Vice-Chair, Parish Clerk and Councillor but the full council needs to discuss this further.

Burial – nothing to report.

7. **Finances**

Review of 2022/23 budget
The expenditure budget for 2022/23 was discussed and agreed by all.
It was proposed that income should also be added to the budget to see the overall picture. KP

AP reminded the council that £200 was still owed to St Buryan school in lieu of the in-kind bus shelter enhancement. WB to discuss with Head how this might be best spent. WB

List of invoices for approval

£ 100.00	Internal audit report 2021/22
£ 689.91	Parish clerk wages June 22
£ 105.00	Replacement toilet lock
£ 132.48	Vista print - surveys
£ 194.72	Grass cutting (opposite shop) June 22
£ 600.00	Cemetery cutting (Apr/May/June 22)
£ 500.00	St Buryan FC Annual donation (2 years)
£ 700.00	St Buryan CC Annual donation (2 years)

St Buryan Playing Fields Association Funds Transfer

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	TOTAL
EXCESS RECEIPTS OVER PAYMENTS	£ 1,914.01	£ 1,763.60	£ 3,766.69	-£331.61	-£ 77.15	- £508.60			£ 6,526.94

All agreed to transfer this money to PFA . KP to organise once PFA bank account set up. KP
Need to look at water charges for joint site, also separate insurance costs. KP to check water charges for Boxing Club. KP

8. **Planning**

	Planning Applications - To consider a response to consultation by the Planning Authority on the following planning applications ***and any received after publication of this agenda*** **PA22/05989 (response by 26/7/22)** Provision of an earth banked slurry lagoon Kerris Farm, Paul Mr D Hichens, Kerris Dairy Partnership **SUPPORTED** 1st BW, 2nd DJ, all in agreement Planning Decisions and Appeals – as circulated by email. NONE	KP
9.	**Parish Council Facilities** Update on **Children's Playground area.** PY ran through various options including a single tower once swings moved (see attached report). Proposal comes within the budget of £15k. Progress is being made with Sanctuary Housin with fencing being installed next week. If the CIL funding application is successful then additional equipment can be purchased for older children. Recommendation to purchase single tower unit, 1st PY, 2nd NM. **All in favour**. PY to obtain invoice for 50% of costs from South West Play, KP to organise payment as soon as possible. Issue with weeds at Meadow Rise. PY has contacted Sanctuary who have explained that it will take time for the grass to grow properly and become an established area. Situation needs to be monitored. CIL EOI approved, full application by 31 October 2022. PY to start application in August with information and support from other councillors.	PY/KP PY
10.	**Footpaths and Highways** RC reported sharp bend on Buryan Hill is having issues with tall trees blocking view for buses and farm vehicles. WB to speak to TM about cutting back these trees. TM Still waiting for written feedback from Highways meeting. BW clarified that Crows-an-Wra lay-by is a Highways responsibility.	WB
11.	**Neighbourhood Development Plan** Review of returned surveys. SJK happy to analyse returned surveys, so far 17 on-line, 24 paper copies. This is a low response rate but deadline for responses is 31st July. Agreed to send out some reminders via social media.	NM
12.	**Reports from External Meetings and Correspondence** To approve the Chair arranging an author visit to St Buryan School. All agreed to WB representing council when organising this. Adoption of *Menhir Close* for land east of Chyventon Close. JP contacted builders to ask for change of spelling to *Menhyr* which they agreed to. All in favour. Need to compile list of regular meetings with attendance requirements.	WB KP KP

	KP to produce regular monthly crime statistics.	KP
13.	**Items for next month's agenda** Roles and responsibilities of Council members.	
14.	**Date of next meeting** The date of the next meeting will be **scheduled for 15th August 2022 at 7.30pm.**	

MEETING CLOSED AT 9.20pm