St Buryan, Lamorna & Paul Parish Council **MINUTES FULL COUNCIL MEETING** **AT LAMORNA VILLAGE HALL** **MONDAY 18TH MARCH 2024 AT 7.30PM**	Contact the Clerk regarding any item on these Minutes: clerk@stburyanlamornapaul-pc.gov.uk

Press & Public were invited to attend the above meeting.		
WELCOME	The Chair welcome Councillors and public attendees. The Meeting opened @19.30	
AGENDA REF.	DESCRIPTON	**ACTION**
24-03/1	**PERSONS PRESENT/APOLOGIES** **PRESENT:** Cllr Pascoe (Chair), Cllr Barton (Vice Chair), P Thurstans, R Care, M Corley-King, S Gough, B Wynter, N McWilliam & V Edwards **APOLOGIES:** Cllr Groves, Cllr Kitchen **ALSO PRESENT:** Cllr T Marrington (from 19.30 to 20.37) & Helen Wilson-Prowse, Clerk & RFO **PUBLIC ATTENDEES:** Three members of the public were present	
24-03/2	**MEMBERS DECLARATIONS** None recorded.	
24-03/3	**PUBLIC FORUM** A member of the public spoke in support of planning application PA24/01648. A member of the public spoke to highlight the open space in Lamorna known as the Millenium Triangle and asked what support the Council could give in terms of its ongoing maintenance.	
24-03/4	**COUNCILLOR CO-OPTIONS** A candidate introduced themselves and stated why they wanted to stand as a Councillor, and what skills they would bring. A ballot was taken, and Kirsty Passmore was elected as a Councillor. **New Member Declaration** The new member signed their Declaration of Acceptance of Office. The Clerk asked the new Member to declare any interests in items on the Agenda. No interests were declared.	**CLERK**
24-03/5	**EXCLUSION OF THE PRESS AND PUBLIC** In respect of items 24-03/24 a,b,c & d Council **RESOLVED** that members of the press & public be excluded from that section of the meeting. **Proposed:** Cllr Corley-King **Seconded:** Cllr Gough **AIF:** YES	
24-03/6	**APPROVAL OF MINUTES** Council **RESOLVED** that the Minutes of the Full Council Meeting (FCM) of StBLPPC held on 19 February 2024 having been previously circulated be **APPROVED**, and signed **Proposed:** Cllr McWilliam **Seconded:** Cllr Corley-King **AIF:** YES	**CLERK**

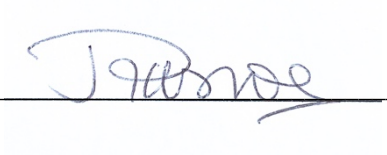
24-03/07	MATTERS ARISING FROM PREVIOUS MINUTES	
a)	**Traffic Data** Council **NOTED** ongoing difficulties downloading data from the cameras which are still being investigated.	**CLERK**
b)	**Lamorna Mailing List** Council **NOTED** agendas, minutes and other information was now being disseminated via the Lamorna Mailing List.	**CLERK**
c)	**Land East of Chyventon Close** Council **NOTED** planning breach enquiries had been submitted to Cornwall Council and that a response had been received although the planning department had confused the sites for the Menhyr Close development. Council also **NOTED** the Clerk had issued a response to correct this.	**CLERK**
d)	**D-Day Community Chest Application** Council **NOTED** the application to the Community Chest had been successful with an award of £200.	**CLERK**
e)	**Meadow Rise Road** Council **NOTED** that matters were with South West Water and once resolved the completion of the road should follow shortly after.	**Cllr Marrington**
f)	**Flooding at Community House entrance on Newlyn Road** Council **NOTED** Highways have dug ditches on both sides of the roads which appear to have improved matters. It was also **NOTED** drainage ditches have been included in the plan to extend the pavement area as part of the proposed traffic calming improvements.	**JP**
g)	**Bank Accounts** Council **NOTED** a mandate change request has been submitted to Lloyds to add two Councillors and that another letter has been sent to Barclays to close the remaining account after transferring the balance to the main account.	**CLERK**
24-03/08	**CORNWALL COUNCILLORS REPORT (present 1940-20.12)** Council **NOTED** the verbal report from Councillor Marrington as follows: A meeting has taken place with Sanctuary to discuss concerns regarding property defects on the Meadow Rise development and residents with ongoing concerns are encouraged to contact Cllr Marrington. The boardwalk on the path from Lamorna should be addressed before the summer. A resident had expressed concerns about the Council Tax increase. Council **AGREED** to post an explanation about the increase, detailing the £2.66 per month additional charge for a band D property.	**Cllr Marrington** **CLERK**
24-03/09	**NEIGHBOURHOOD DEVELOPMENT PLAN** Council **NOTED** the update provided in that the public questionnaire is being printed and will be promoted via public meetings and leaflets. The new website will also be launched in early April. The are monitoring changes resulting from the introduction of the Levelling-Up and Regeneration Act 2023.	**NDP**

24-03/10	**NEW PLANNING APPLICATIONS** and **PRE-APPLICATIONS**	
a)	**Application:** PA23/07655 **Location:** Leys Cottage, The Green, St Buryan, **Proposal:** Listed building consent for the replacement roof covering on rear roadside roof slope – revised application PA22/05232 Council **RESOLVED** to **APRROVE** the application. **Proposed:** Cllr Care **Seconded**: Cllr Edwards **AIF:** Yes	**CLERK**
24-03/11	**PLANNING DECISIONS** Council **NOTED** Planning Decisions received: **Application:** PA23/07216 **Location:** White Caunce Farm, Paul, TR19 6UX **Proposal:** Conversion of Barn to form Dwelling Hosue **Decision: APPROVED** **Application:** PA23/09759 **Location:** Kerris Manor Farm, Paul, Penzance, TR19 6UJ **Proposal:** Re-roofing **Decision: APPROVED** **Application:** PA23/09760 **Location:** Kerris Manor Farm, Paul, Penzance, TR19 6UJ **Proposal:** Listed building consent Re-roofing **Decision: APPROVED**	
24-03/12 **a)**	**OTHER PLANNING MATTERS** **Late Applications** **Application:** PA24/01648 **Location:** Rose Farm, Chyenhal, Buryas Bridge, Penzance **Proposal:** Extension to burial site Council **RESOLVED** to **APRROVE** the application. **Proposed:** Cllr Wynter **Seconded**: Cllr Corley-King **AIF:** Yes	**CLERK**
b)	**APPEAL DECISIONS** None	
c)	**PLANNING APPEALS** None	
d)	**PRIOR NOTIFICATIONS** **Application:** PA24/01150 **Location:** Barn NW of Tregiffian Cottages, Tregiffian, St Buryan **Prior Notification:** For change of use from agricultural building to C1 use (guest house) Council **RESOLVED** to lodge an **OBJECTION** based on previous objections given it has previously been determined planning permission is required. **Proposed:** Cllr Gough **Seconded**: Cllr Corley-King	**CLERK**

	AIF: Yes	
e)	**HOUSING NEEDS SURVEY** Council **NOTED** receipt of the final report and concerns about the process and legitimacy of the results. Council **AGREED** to publish the reports on the website as an indicative picture of housing needs and to encourage responses to the NDP questionnaire which should give more meaningful and comprehensive results.	**CLERK**
f)	**Land East of Chyventon Close** Covered in item 24-03/7c	
g)	**Cornwall Council Call for Sites** Council discussed the call for sites from Cornwall Council and **AGREED** to identify areas and discuss further at the 15 April 2024 Council meeting.	**ALL**
h)	**Cornwall Planning Partnership Invitation** Council **NOTED** the invitation. No Members put themselves forward.	
24-03/13 **a)**	**AMENITIES** **Public toilets** Council **NOTED** work was underway and one facility, as previously agreed, will be opened ahead of Easter.	**CLERK**
b)	**Children's playground annual inspection** Council **NOTED** the annual inspection report for the children's playground, and **AGREED** to revert to contractors to address some of the concerns raised Council also **AGREED** Cllr Barton would address some of the minor remedial actions required.	**CLERK** **MB**
c)	**Playground inspection checklist and rota** Council **NOTED** the inspection checklist and **AGREED** Cllr Corley-King would conduct the April inspection.	**MCK/CLERK**
d)	**New Food Waste, recycling and rubbish collections** Council **NOTED** the new arrangements being introduced in coming months and the information being issued to residents.	
24-03/14	**BURIALS** Council noted 2 recent internments.	
24-03/15	**COMMUNICATIONS & COMMUNITY ENGAGEMENT** Council **NOTED** Cllr Corley-King would be attending the March St Buryan Market.	**MCK/CLERK**
24-03/16 **a)**	**HIGHWAYS & PRoW** **Traffic Calming Measures Update** Cllr Pascoe explained that proposed traffic calming measures for St Buryan had been published prior to consultation with the Council. Council **NOTED** the plans, despite three years of discussions and meetings, did not include all the measures requested by the Council. Following the latest email from the design team it was **AGREED** Council should set out its response to the consultation including concerns regarding the lack of consultation with the Council and the omissions from the scheme.	**JP/Cllr Marrington**
b)	**Mapping Function** It was **AGREED** Council should sign up for the Ordnance Survey mapping function.	**CLERK**

c)	**Path 121/95** Council **NOTED** further concerns have been raised about the path at Galligan Lane. Following a visit from an Officer who deemed the path to be passable it was **AGREED** they should be invited back to visit again and discuss concerns, particularly health & safety concerns.	**JP**
d)	**Proposal for a Public Path Creation Agreement at Bosanketh Farm** Council RESOLVED to SUPPORT the Public Path Creation Agreement. **Proposed:** Cllr Care **:** Cllr Gough **AIF: YES**	**CLERK**
24-0/17	**FINANCE & GOVERNANCE**	
a)	**Bank reconciliations as at 29 February 2024** Council **NOTED** the bank reconciliation as at 29th February 2024.	**CLERK**
b)	**Payment schedule as circulated** Council **RESOLVED** to **APPROVE** the payment schedule as previously circulated plus the addition of an invoice for £216 for the annual inspection of the playpark. **Proposed:** Cllr Barton **Seconded:** Cllr McWilliam **AIF: YES**	**CLERK**
c)	**Budget v Expenditure Report** Council **NOTED** the Budget v Expenditure report as circulated.	**CLERK**
d)	**Interim Audit** Council **NOTED** the interim audit has been instructed and initial requests for information have been fulfilled.	**CLERK**
e)	**Risk Register** Council **RESOLVED** to **APPROVE** the revised Risk Register as circulated. **Proposed**: Cllr McWilliam **Seconded:** Cllr Edwards AIF: YES	**CLERK**
f)	**Jubilee Pool Local Under 16's Swim Proposal** Council **RESOLVED** to **APPROVE** the request to fund under 16's free swimming during the 2024 season at Jubilee Pool at a cost of £500. **Proposed**: Cllr Edwards **Seconded:** Cllr McWilliam AIF: YES	**CLERK**
g)	**Grant Application** Council **RESOLVED** to **REJECT** the grant application from YMCA Cornwall on the basis that S137 funds should be awarded within the Parish. **Proposed:** Cllr Care **Seconded:** Cllr Corley-King **AIF: YES**	**CLERK**
h)	**CIL Funding Round EOI Deadline 30 April 2024** Council **NOTED** the deadline for expressions of interest for CIL funding and AGREED to identify opportunities for future years funding.	
24-03/18	**CLERK'S REPORT** AND **CORRESPONDENCE** Council **NOTED** the report from the Clerk.	
24-03/19	**POLICY REVIEWS** None	**CLERK**
24-03/20	**TRAINING** AND **MEETINGS ATTENDED**	
a)	Local Council Planning Training 28 February 2024	

24-03/21	**ITEMS FOR NEXT AGENDA** Council **NOTED** the following items to be added to the Agenda for the April meeting. • Call for Sites • End of year & Interim Audit	**CLERK**
24-03/22	**DIARY DATES:** **Council NOTED the following diary dates:**	
a)	Next Full Council Meeting 15th April 2024 St Buryan Village Hall	
b)	2024/2025 Full Council Meeting Dates	
c)	Police Liaison/CAP Meeting – date changed to 21 March JP to attend	
d)	St Buryan Market, March MCK to attend	
e)	Penwith CAP 17 April 2024	
f)	Cormac Spring Workshop 26th April	
24-03/23	**OPEN MEETING CLOSED @ 20.58**	
24-03/24	**CONFIDENTIAL MEETING OPENED @ 20.59**	
a)	**Management Agreement** Council **AGREED** to continue with plans for the management agreement and address site maintenance and cleaning once the agreement is in place.	**CLERK**
b)	**Footpath Tender 2024/2025** Council reviewed tender responses received and **RESOLVED** to award the contract to tenderer 2. **Proposed:** Cllr Wynter **Seconded:** Cllr Barton **AIF: YES**	**CLERK**
c)	**Parish Maintenance Request for Quotes** Council reviewed quotes received and **RESOLVED** to award all works to tenderer 2 provided clarification is given that cutting of tower lane is included in the quote received and that the Clerk is given delegated power to deal with this issue. **Proposed:** Cllr Wynter **Seconded:** Cllr Corley-King **AIF: YES**	**CLERK**
d)	**Personnel Matters** Council **NOTED** the Parish Clerk & RFO vacancy has been readvertised and **RESOLVED** to appoint a Locum Clerk & RFO until such time the vacancy can be filled. **Proposed:** Cllr Corley-King **Seconded:** Cllr McWilliam **AIF: YES**	**CLERK**
24-03/25	**CONFIDENTIAL MEETING CLOSED @ 21.17**	

Signed: Chair of Meeting  **15/04/2024**