St Buryan, Lamorna & Paul Parish Council

MINUTES FULL COUNCIL MEETING - APPROVED
AT ST BURYAN VILLAGE HALL
ON MONDAY 18th September 2023 AT 7.30 PM

Contact the Clerk regarding any item on these Minutes:
stblppc@gmail.com
07990 286689

Press & Public were invited to attend the above meeting.		
WELCOME:	The Chair welcomed Councillors and public attendees. The Meeting opened @19:30	**ACTION**
AGENDA REF.	**DESCRIPTION**	
23-09/1	**PERSONS PRESENT/APOLOGIES** **PRESENT:** Cllr J Pascoe (Chair), Cllrs M Barton (Vice Chair) W Bolitho, S Kitchen, A Prowse, P Yeates, D Groves, P Thurstans, B Wynter, N McWilliam and V Edwards **CLERK:** Helen Wilson-Prowse **ALSO PRESENT:** Cornwall Cllr Thalia Marrington (19.40-19.55) **APOLOGIES:** Cllr Care **PUBLIC ATTENDEES:** Nine members of the public were present	
23-09/2	**MEMBERS DECLARATIONS** None	
23-09/3	**PUBLIC FORUM** The Chair of Buryan in Bloom provided Council with an update on their plans to enter the main competition in 2024. A resident expressed concern around the installation of an outbuilding in the front garden of a property on Galligan Lane, advising concerns had been raised with the Planning department at Cornwall Council as it does not fall under permitted development rights. The resident asked Council to follow up with Cornwall Council's planning department. The resident that installed the outbuilding spoke to advise they had consulted the Planning Department and they believed the installation was within permitted rights. They went onto advise they had consulted neighbours and were planning to install planting to minimise any visual impact. A resident spoke in respect of item 23-09/13 b providing background on the requirement for a consultation regarding the village hall. Council **NOTED** the present trustees of the Charity have been reviewing the governance of the Charity and the ownership of the Hall. They have taken legal advice and the ownership of the Hall needs to be clarified and updated. It was reported this will require action by the Charity Commission (CC) and the Charity Commission have asked that they consult with those who might be interested in the future of the Hall. A resident asked when the bench on the village green would be returned and asked about progress in relation to installing handrails on the bus shelter. Both items being covered elsewhere on the agenda.	**CLERK**
23-09/4	**EXCLUSION OF THE PRESS AND PUBLIC** No items on the agenda required the press and public to be excluded.	

St Buryan, Lamorna & Paul Parish Council

MINUTES FULL COUNCIL MEETING - APPROVED
AT ST BURYAN VILLAGE HALL
ON MONDAY 18th September 2023 AT 7.30 PM

Contact the Clerk regarding any item on these Minutes:
stblppc@gmail.com
07990 286689

23-09/5	**APPROVAL OF MINUTES** St Buryan, Lamorna & Paul Parish Council (StBLPPC) **RESOLVED** that the Minutes of the Full Council Meeting (FCM) of StBLPPC held on 21 August 2023 having been previously circulated be taken as read, **APPROVED**, and signed **Proposed:** Cllr Bolitho **Seconded:** Cllr Barton **Abstained:** Cllrs McWilliam & Wynter as not present at that meeting **AIF:** YES	**CLERK**
23-09/6	**MATTERS ARISING FROM PREVIOUS MEETING** Council **NOTED** the following matters arising from the previous meeting: a) Finger posts – it was noted work was underway, although had been delayed from the scheduled start date of 21 August 2023 b) Playground opening – it was noted a press release should be issued regarding the re-development of the playground. c) Playground Signage – it was noted the main signage for the playpark has been delayed and that Cllr Barton is following this up. d) Reserves Policy – it was noted the Clerk has not had time to develop this and it will be added to the agenda for the October meeting. e) St Buryan Hill – it was noted it was still unclear who owns the land, but the Clerk would contact the National Trust and Highways to try and establish ownership. f) Register of Interests g) forms – it was noted one form is still to be completed.	**CLERK** **CLERK** **MB** **CLERK** **CLERK** **CLERK**
23-09/7	**CORNWALL COUNCILLORS REPORT** Council **NOTED** the verbal update from Cllr Thalia Marrington, not covered elsewhere on the agenda, as follows: Cllr Marrington committed to make enquiries regarding the ownership of the land at St Buryan Hill with the Highways department. Cllr Marrington advised that the Highways department were now looking at designs for traffic calming measures in St Buryan and would be in touch to discuss details. Council was advised the legal aspects regarding the completion of the road at Meadow Rise had been completed and progress should be being made to complete it. Cllr Marrington agreed to establish who held responsibility for the works. Councillor Marrington to attend the Farmer's Market on 14th October.	Cllr Marrington

JP

Contact the Clerk regarding any item on these Minutes:
stblppc@gmail.com
07990 286689

	Council noted there is a backlog with planning enforcements but had asked for a list of outstanding enforcements in her area. Cllr Marrington reported she would be standing for the Liberal Democrat parliamentary candidate position for Camborne, Hayle & Redruth. Cllr Marrington advised there would be no change to her role as a Cornwall Councillor.	
23-09/8	**NEW PLANNING APPLICATIONS** and **PRE-APPLICATIONS**	
a)	**Application: PA23/06800** **Location:** Barn NW Of Tregiffian Cottages Tregiffian St Buryan Penzance TR19 6BG **Proposal:** Prior Approval for change of use from agricultural building to C1 use (guest house). Although Council recognised there isn't a requirement to consult on this application, having discussed the matter, they **RESOLVED** to write to the planning officer highlighting concerns. **Proposed:** Cllr Barton **Seconded:** Cllr McWilliam **AIF:** YES	**CLERK**
b)	**Application: PA23/07229** **Location:** Piran Cwtch Pendrea St Buryan Penzance **Proposal**: Retenton of a single storey extension for the accommodaton of water & electric plant & the erecton of a new single storey extension to create a double garage Having discussed this application it was RESOLVED further information should be sought from the planning officer. **Proposed:** Cllr Prowse **Seconded:** Cllr Groves **AIF:** YES	**CLERK**
23-09/10	**PLANNING DECISIONS** The Meeting **NOTED** Planning Decisions received **a) PA23/05601** – Works to trees subject to a preservation order Lamorna TR19 6XQ – **APPROVED** b) **PA23/01379 –** Barns at Bosanketh Farm TR19 6HF, Demolition of existing agricultural buildings and conversion of redundant barns to form 3 dwellings **– APPROVED GIVEN** c) **PA23/05286** – White Caunce Farm Paul TR19 6UX, Application for a certificate of lawfulness for the existing use for the siting of a roundhouse for holiday purposes – **WITHDRAWN** d) **PA23/07043 –** Tresidder Farmhouse TR19 6EZ install fixed line broadband apparatus – **CLOSED, ADVICE GIVEN** e) **PA23/06452 -** Grampus Gwell Quarry Lane Sheffield Paul Penzance Cornwall TR19 6TW Proposal Agricultural Workshop / Storage Building **– PLANNING PERMISSION REQUIRED**	

Contact the Clerk regarding any item on these Minutes:
stblppc@gmail.com
07990 286689

	f) **PA23/05418** - Land South West Of St Buryan Farm Shop St Buryan Cornwall TR19 6EL Submission of details to discharge Conditions 5, 6, 8 and 9 in respect of Decision Notice ,PA21/08925 allowed on appeal APP/D0840/W/22/3307770 dated 15.02.23 – **S52/S106 and discharge of condition apps**	
23-09/10	**OTHER PLANNING MATTERS** **LATE APPLICATIONS AND DECISIONS** a) Late applications and decisions Council NOTED planning decisions submitted between the meeting cycle as outline below. Councillors raised concerns regarding the lack of ability to thoroughly discuss planning applications received outside the meeting schedule. It was AGREED the Clerk should request extensions to deadlines in order to facilitate proper discussions and to raise the matter at the meeting of Clerks for Small Councils and with CALC. **Application PA23/06519** Proposal Change of use of existing redundant agricultural barn to form dwelling Location The Old Sunday School Crows-an-wra St. Buryan Penzance Grid Ref 139545 / 2743 - **SUPPORT** **Application PA23/06628** T Mobile UK Ltd Communications Mast 92987 Lower Drift Buryas Bridge Penzance Cornwall Prior notification of proposed development by telecommunications code system operators for a telecommunications mast - **SUPPORT** **Application PA23/06347** Proposal Conversion of two existing single-storey garage buildings with proposed link and rear extensions to create a holiday letting unit Location First View Lamorna Cove Penzance Cornwall Grid Ref 144968 / 2418 - **OBJECT** b) Housing Needs Survey Council reviewed the proposed content of the Housing Needs Survey and **RESOLVED** to agree the content with the use of the word Parish within the survey. Council NOTED the Clerk would work to establish timelines and ensure the survey is promoted within the Parish. **Proposed:** Cllr Barton **Seconded:** Cllr Edwards **AIF:** YES c) Sennen Development Council **NOTED** recent proposals in Sennen for a mixed development of 50 dwellings and community spaces including a café and workshops and that initial overall feedback seemed to have been positive.	**CLERK** **CLERK**

JP

Contact the Clerk regarding any item on these Minutes:
stblppc@gmail.com
07990 286689

23-09/11	**AMENITIES** a) Children's Playground Area Council **NOTED** the remaining remedial works to make the playground secure were scheduled for week commencing 2 October 2023. b) Village Green Bench Council **NOTED** the bench from the village green would be repaired and returned in October.	**PY** **CLERK**
23-09/12	**BURIALS** No information received.	
23-09/13	**COMMUNICATIONS & COMMUNITY ENGAGEMENT** a) NDP Update Council **NOTED** the Chair of the NDP has not stepped down and that a letter has been submitted to Cornwall Council for the designation of a Neighbourhood Plan Area under Part 2 (5) (1) of The Neighbourhood Planning (General) Regulations 2012 has been submitted. b) Educational Charity Consultation Council **NOTED** the letter received and RESOLVED to write a letter of support stating St Buryan, Lamorna and Paul Parish Council support the transfer of the freehold of the property and ceasing of existence of the Educational Charity c) Website Council **NOTED** the work done by the Clerk to improve the website and that moving forward less reliance should be needed on the developer in terms of updating content. d) Farmer's Market Rota It was **NOTED** Cllr Pascoe would attend the Farmer's Market on 23 September, Cllr Marrington on 14 October, Cllr Thurstans on 11 November, Cllr Prowse on 25 November and Cllr Edwards on 9 December. It was AGREED the Clerk should publicise attendance.	**CLERK** **CLERK** **CLERK**

Contact the Clerk regarding any item on these Minutes:
stblppc@gmail.com
07990 286689

23-09/14	**HIGHWAYS & PRoW** a) Traffic Calming Measures Update Council **NOTED** the update provided earlier in the meeting by Cllr Marrington b) Footpaths Update Council **NOTED** the Footpaths Working Group would meet on 25 September to discuss the development of three circular routes as well as the cutting requirement, to inform an invitation to tender, for 2024. It was also noted path 96 had been cut and added to the LMP Payment. c) Request re path 106 Council **NOTED** the correspondence received from Cornwall Council and a member of the public regarding the state of the path. It was **AGREED** it should be discussed further at the Footpath meeting and the Clerk should advise interested parties. d) Lefra Orchard Council **NOTED** one side of the pathway had been cut but the other remains overgrown. It was **AGREED** the Clerk would contact the Highways department to establish where responsibility lies for the upkeep of the pathway. e) Traffic Data Council **NOTED** traffic data had been downloaded, reports done and uploaded on the website. It was also **NOTED** the Clerk would provide monthly summaries of data.	**JP** **CLERK** **CLERK** **CLERK** **CLERK**
23-09/15	**FINANCE** a) Bank reconciliations as at 31st August 2023 Council **RESOLVED** to approve the bank reconciliations as at 31st August 2023 **Proposed:** Cllr Prowse **Seconded:** Cllr McWilliam **AIF: YES** b) Payment schedule as circulated Council **RESOLVED** to approve the payment schedule as previously circulated as well as the addition of two invoices in respect of cutting footpath 96 and clearing the Millenium Triangle **Proposed:** Cllr Barton **Seconded:** Cllr Kitchen **AIF: YES** c) Budget v Expenditure Report Council **RESOLVED** to approve the Budget v Expenditure report as circulated. **Proposed:** Cllr Yeates **Seconded:** Cllr Groves **AIF: YES** d) Insurance Council **NOTED** the renewal price of £632 and **RESOLVED** to agree placing the insurance.	**CLERK** **CLERK** **CLERK** **CLERK**

Contact the Clerk regarding any item on these Minutes:
stblppc@gmail.com
07990 286689

	Proposed: Cllr Yeates **Seconded:** Cllr Barton **AIF: YES** e) Bus Shelter Hand Rail Installation Council **RESOLVED** to agree the quote of £69.95 for the installation of 2 handrails in the bus shelter. **Proposed:** Cllr Yeates **Seconded:** Cllr Kitchen **AIF: YES** f) External Audit Council **NOTED** the external auditors had submitted further queries for which the Clerk had provided a response. g) Banking Arrangements Council **NOTED** an update from the Clerk relating to historical bank accounts and the challenges of updating bank mandates. It was **AGREED** further work needs to be done on this area.	**CLERK** **CLERK** **CLERK**
23-09/16	**CLERK'S REPORT** AND **CORRESPONDENCE** a) Clerk's Report Council **NOTED** the report from the Clerk. b) Correspondence Received i. Millenium Triangle Council **NOTED** the request regarding the future cutting and clearing of the Millenium Triangle in Lamorna and AGREED the Clerk should request further details of the constitution of the Unincorporated Organisation. ii. 20 mph speed limit Council **NOTED** the consultation regarding the proposed implementation of the 20-mph speed limit had closed and feedback would be supplied in due course. iii. Planning Query This item was covered under item 23-09/8 a	**CLERK** **CLERK**
23-09/17	**POLICY REVIEWS** None discussed at this meeting.	
23-09/18	**TRAINING** AND **MEETINGS ATTENDED** a) CAP Police Liaison Meeting – 22 August 2023 Council **NOTED** the update provided by Cllr Pascoe regarding County Lines. b) New Rubbish, Recycling & Food Waste Collections Meeting – 30 August 2023 Council **NOTED** the roll out of new rubbish, recycling and food waste collections would start in Looe. c) Let's Talk Water 14 September 2023	

Contact the Clerk regarding any item on these Minutes:
stblppc@gmail.com
07990 286689

	Council **NOTED** this meeting was not attended. d) Lands End Peninsula CLT AGM 12 September 2023 Council **NOTED** this meeting was not attended.	
23-09/19	**ITEMS FOR NEXT AGENDA** Council **NOTED** the following items to be added to the Agenda for the October meeting. • 80th Anniversary of D-Day, 6 June 2024 • 2024/2025 Budget Planning • Reserves Policy	**CLERK**
23-09/20	**DIARY DATES:** Council **NOTED** the following diary dates and it was **AGREED** the Clerk should circulate alternative dates for those Councillors unable to attend the Code of Conduct training on 2 October. a) Full Council Meeting 16 October 2023 St Buryan Village Hall b) Planning Training Courses c) Local Area Energy Plan Meeting 20 September 2023 d) Farmers Market 23 September 2023 e) Mayors Sunday 24 September 2023 f) Footpath Working Group 25 September 2023 g) Code of Conduct Training 2 October 2023 h) CAP Meeting 4 October 2023 i) NALC Financial Regulations consultation 12 October 2023 j) Town & Parish Council Budget Update Briefing - 12th October 2023 k) Remembrance Sunday l) Tackling Drug and Substance Misuse 2023: Working in Partnership to Improve Outcomes 12 December 2023	**CLERK**
23-09/21	**MEETING CLOSED@ 21.01**	

Signed: Chair of Meeting _____ **16/10/2023**