St Buryan, Lamorna & Paul Parish Council

MINUTES FULL COUNCIL MEETING - APPROVED
AT ST BURYAN VILLAGE HALL
ON MONDAY 18th December 2023 AT 7.30 PM

Contact the Clerk regarding any item on these Minutes:
stblppc@gmail.com
07990 286689

JP

Press & Public were invited to attend the above meeting.		
WELCOME:	The Chair welcomed Councillors and public attendees. The Meeting opened @19:30	**ACTION**
AGENDA REF.	**DESCRIPTION**	
23-12/1	**PERSONS PRESENT/APOLOGIES** **PRESENT:** Cllr Barton (Vice Chair), Cllrs R Care, S Kitchen, P Thurstans, D Groves, M Corley-King and S Gough **CLERK:** Helen Wilson-Prowse **APOLOGIES:** Cllrs Pascoe, Wynter, McWilliam, Edwards, Bolitho and Cllr Thalia Marrington **ALSO PRESENT:** Helen Wilson-Prowse, Clerk & RFO **PUBLIC ATTENDEES:** Two members of the public were present	
23-12/2	**MEMBERS DECLARATIONS** None recorded.	
23-12/3	**PUBLIC FORUM** A representative from Wildanet attended to update Council on plans for the Project Gigabit (F20) programme which will connect 19,250 hard-to-reach homes and businesses in South West and Mid Cornwall with ultra-fast broadband. Council **NOTED** the project would replace the existing copper network and use existing infrastructure where possible. It was also **NOTED** work was due to start imminently and notifications would be supplied through Streetworks to enable the Council to promote to residents in the Parish. It was also **NOTED** Wildanet would be looking to hold a community engagement event in February 2024 and would liaise with the Council re dates and promotion. The Secretary of the Neighbourhood Development Plan (NDP) group advised further updates would be made at the January Council Meeting and the NDP would be added to future agendas as a standing item.	**CLERK** **CLERK**
23-12/4	**EXCLUSION OF THE PRESS AND PUBLIC** In respect of items 23-12/22 a,b & c, Council **RESOLVED** that members of the press & public be excluded from that section of the meeting. **Proposed:** Cllr Corley-King **Seconded:** Cllr Groves **AIF:** YES	
23-12/5	**APPROVAL OF MINUTES** Council **RESOLVED** that the Minutes of the Full Council Meeting (FCM) of StBLPPC held on 20 November 2023 having been previously circulated and subsequently amended be taken as read, **APPROVED**, and signed **Proposed:** Cllr Corley-King **Seconded:** Cllr Groves **Abstained:** Cllrs Barton & Care as not present at that meeting **AIF:** YES	**CLERK**
23-12/6	**MATTERS ARISING FROM PREVIOUS MEETING** a) Finger posts – it was **NOTED** work had been completed but the contractor had proposed an increase in the invoice amount. After	

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	discussion Council **RESOLVED** to revert to advise the quoted amount should be invoiced as a fixed price had been provided in line with budget availability. **Proposed:** Cllr Care **Seconded:** Cllr Corley-King **AIF:** YES	**CLERK**
	b) St Buryan Hill – it was **NOTED** no further updates had been received regarding possible works to remove trees.	
	c) Public Toilets – it was **NOTED** the toilets remain closed and it is hoped quotes would be received in the new year for their refurbishment.	**CLERK**
	d) Traffic Data – it was **NOTED** an issue remains with downloading data from the camera at the garage end of St Buryan which is still being looked into.	**CLERK**
	e) Notice Boards – due to time constraints it was **NOTED** the action to explore options to procure and place a Council owned noticeboard in Lamorna is still outstanding.	**CLERK**
	f) Bank Accounts – it was **NOTED** Council now has access to all historical bank accounts and that funds have been transferred into one main account and that the other accounts will be closed. Council also **NOTED** internet banking was now in place.	**CLERK**
23-12/7	**CORNWALL COUNCILLORS REPORT** As Cllr Marrington was not in attendance Council NOTED the email update regarding Meadow Rise in that Classic Builders have undertaken works and they are waiting on an inspection date.	**Cllr TM**
23-12/8	**NEW PLANNING APPLICATIONS** and **PRE-APPLICATIONS**	
a)	**Application: PA23/09302** **Location:** Land South East of Parc an Peath, St Buryan **Proposal:** Construction of three dwellings Council **RESOLVED** to **OBJECT** to the application on the grounds the application is a repeat of a previous application, also objected to, in respect of building line issues. **Proposed:** Cllr Barton **Seconded:** Cllr Corley-King **AIF:** YES	**CLERK**
b)	**Application:** PA23/09610 **Location:** Bellogas Farm, Lower Drfit, Buryas Bridge **Proposal:** Use of land for the standing of two pods for holiday letting Council **RESOLVED** to **APPROVE** the application. **Proposed:** Cllr Corley-King **Seconded:** Cllr Kitchen	**CLERK**

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c)	**AIF:** YES **Application:** PA23/08992 **Location:** Barn NW of Tregiffian Cottages, Tregiffian **Proposal:** Prior approval for change of use from agricultural building to C1 use (guest house) Council **RESOLVED** to lodge an **OBJECTION** to the application on the grounds the application is a repeat of a previous one where it was determined a full planning application is required. **Proposed:** Cllr Groves **Seconded:** Cllr Corley-King **AIF:** YES	**CLERK**
23-12/9	**PLANNING DECISIONS** The Meeting **NOTED** Planning Decisions received **Application**: PA23/08366 **Location:**- Nanblegan Lamorna TR19 6XL **Proposal:** Works to trees subject to Tree Preservation Order, works include removal of several dead branches at top of holly tree **Decision: Approved** **Application**: PA23/01328PRE **Location**: Land South East of Parc An Peath, St Buryan **Proposal**: pre application advice for construction of three dwellings **Decision: Withdrawn** **Application**: PA23/09828 **Location:** Church of St Buryan **Proposal:** BT intends to install fixed line broadband electronic communications apparatus **Decision: Closed – advice given**	
23-12/10 a)	**OTHER PLANNING MATTERS** **Planning Appeal** **Application:** PA23/03553 **Location:** Land West of 4 Parc and Peath, St Buryan **Proposal:** Change of use of agricultural land to domestic garden, continued use of stable as annexe and retention of associated works Council **RESOLVED** to support the **REFUSAL** to this application on basis the property is subject to an ongoing enforcement issue and St Buryan, Lamorna and Paul Parish Council endorses Cornwall Council's reasons for refusing the planning application. **Proposed:** Cllr Gough **Seconded:** Cllr Groves **AIF:** YES	**CLERK**

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b)	**Late Applications - NONE**	
c)	**Housing Needs Survey** Council **NOTED** 72 responses had been submitted to the survey and the closing date is 31 December 2023. It was AGREED all Councillors should encourage people to complete the survey and more posts would be done on social media.	**ALL/CLERK**
23-12/11 a)	**AMENITIES** **Toilet Cleaning Contract 2024/2025** Following receipt of a revised contract price from Corserv Council **RESOLVED** to give notice to end the contract as of 31 March 2024 and issue a tender to contract with a new provider. **Proposed:** Cllr Barton **Seconded:** Cllr Gough **AIF:** YES	**CLERK**
b)	**Existing Toilet Cleaning Contract Novation to Corserv Solutions Ltd** Council RESOLVED to sign the contract novation to Corserv Solutions Ltd for the existing toilet cleaning contract which runs to 31 March 2024. **Proposed:** Cllr Corley-King **Seconded:** Cllr Gough **AIF:** YES	**CLERK**
23-12/12	**BURIALS** It was **NOTED** an internment was taking place on 19 December with fees due to be paid.	**CLERK**
23-12/13	**COMMUNICATIONS & COMMUNITY ENGAGEMENT** None.	
23-12/14 a)	**HIGHWAYS & PRoW** **Traffic Calming Measures Update** Council **NOTED** a meeting date with Highways is still to be confirmed.	**JP**
b)	**Footpaths Meeting Update** Council **NOTED** this item should be deferred to the January meeting.	**JP/CLERK**
c)	**Application for Modification of Definitive Map and Statement of Rights of Way** Council RESOLVED to support the WCA 717 claimed addition of a public footpath from existing paths 41 & 42 St Buryan, Lamorna and Paul to existing paths 43 & 44 at Bosfranken Farm. **Proposed:** Cllr Gough **Seconded:** Cllr Groves **AIF:** YES	

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23-12/15	**FINANCE**	
a)	**Bank reconciliations as at 30th November 2023** Council **RESOLVED** to **APPROVE** the bank reconciliations as at 30th November 2023 **Proposed:** Cllr Corley-King **Seconded:** Cllr Groves **AIF: YES**	**CLERK**
b)	**Payment schedule as circulated** Council **RESOLVED** to **APPROVE** the payment schedule as previously circulated. **Proposed:** Cllr Corley-King **Seconded:** Cllr Kitchen **AIF: YES**	**CLERK**
c)	**2024/2025 Precept Request** Council **RESOLVED** to ratify the decisions made at the November 2023 meeting with regards to the 2024/2025 budget , resulting in the **APPROVAL** of a Precept Request to Cornwall Council of £45,000. **Proposed:** Cllr Care **Seconded:** Cllr Corley-King **AIF: YES**	**CLERK**
d)	**Budget v Expenditure Report** Council **RESOLVED** to **APPROVE** the Budget v Expenditure report as circulated. **Proposed:** Cllr Corley-King **Seconded:** Cllr Kitchen **AIF: YES**	
e)	**Toilet Refurbishment Earmarked Reserve** Council **RESOLVED** to **APPROVE** moving £5,000 from general reserves to an earmarked reserve to fund the refurbishment of the public toilets. **Proposed:** Cllr Barton **Seconded:** Cllr Corley-King **AIF: YES**	**CLERK**
f)	**Christmas Lights** Council **RESOLVED** to **APPROVE** awarding a grant of £336 to the St Buryan Christmas Lights Committee. **Proposed:** Cllr Corley-King **Seconded:** Cllr Groves **AIF: YES**	**CLERK**
23-12/16	**CLERK'S REPORT** AND **CORRESPONDENCE**	
a)	**Clerk's Report** Council **NOTED** the report from the Clerk as circulated with the agenda.	
b)	**Electric Vehicle Infrastructure Survey** Council **NOTED** the request from Cornwall Council to respond to the survey and agreed to support the initiative and would welcome charging points in suitable locations in the Parish.	**CLERK**
c)	**Wildanet Full Fibre** As covered in item 23-12/3	**CLERK**
d)	**Councillor Resignation**	

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	Council **NOTED** Cllr Bolitho's resignation and thanked him for his service on the Council as well as wishing him all the best for his new adventure overseas.	
23-12/17	**POLICY REVIEWS** None.	
23-12/18 a) b) c)	**TRAINING** AND **MEETINGS ATTENDED** Council **NOTED** the following training and meetings attended: **Police Liaison Meeting – 28 November 2023** Council **NOTED** the email update provided by Cllr McWilliam **Positive Planning online event 23 November 2023** No update provided but Council **NOTED** the changes to deadlines for planning consultations and **NOTED** this may pose challenges for physical discussions. **Tackling Drug and Substance Misuse 12 December** – not attended	
23-12/19	**ITEMS FOR NEXT AGENDA** Council **NOTED** the following items to be added to the Agenda for the January meeting. • Public Toilets • Neighbourhood Development Plan • Burial Policy • Personnel Committee Membership • Working Group Membership • Footpaths Update • Contract Tenders	**CLERK**
23-12/20 a) b)	**DIARY DATES:** Council **NOTED** the following diary dates. Full Council Meeting 15 January 2024 – St Buryan Village Hall CAP Meeting 3 January 2024 – Cllr Gough attending	**CLERK** **SG**
23-12/21	**OPEN MEETING CLOSED@ 20.45**	
23-12/22 a) b) c)	**CONFIDENTIAL MEETING OPENED @ 20.47** **Personnel Matters** Council **NOTED** no applications had been received for the role of Clerk & RFO and that the current incumbent has agreed to stay on for the time being. **Legal Matters** Following discussions with Cornwall Council, Council RESOLVED to enter into an interim Management Agreement for the devolution of the asset previously discussed. **Proposed:** Cllr Corley-King **Seconded:** Cllr Groves **AIF: YES** **Tender Requirements**	**CLERK**

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	Council **AGREED** the requirement to issue tenders for the following contracts: Footpath maintenance Burial Ground & Parish Maintenance Toilet Cleaning	**CLERK**
23-12/23	**CONFIDENTIAL MEETING CLOSED @ 20.57**	

Signed: Chair of Meeting _____ **15/01/2024**