

St Buryan, Lamorna & Paul Parish Council

Invitation to Quote for the Refurbishment of Public Toilets

St Buryan, Lamorna & Paul Parish Council is seeking to refurbish the existing public toilets in St Buryan, Galligan Lane, located behind the book swap / bus shelter.

The toilets are the only public toilets in the area and are frequently used by delivery drivers, trades workers, walkers and local residents.

The structure of the building is sound and the toilets are broadly in working order, however refurbishments are needed to improve the facilities. The aim is to provide a facility suitable for all users but which will be resistant to vandalism, a problem at this facility.

The Parish Council would be pleased to receive quotations for the following scope of work. Quotes can be provided for all works, or contractors may quote for one or more elements (plumbing, electrical, general building).

Please submit your quotation and supporting documents to: clerk@stburyanlamorna-pc.gov.uk by **5.00pm on Friday 29 May 2026**

Works (supply and installation, material costs and labour)	Cost (ex VAT)
Plumbing	
Drainage: Assess the current drainage arrangement and quote to carry out works to correct/improve the flow if needed.	
Drainage: Assess the current plumbing arrangement and quote to carry out works to correct/improve if needed.	
Toilet pans: replace the existing toilet pans with vandal-resistant toilet pans, including integral toilet seats and robust materials.	
Plumbing & Electrical	
Removal of 2 x Wallgate units (single unit for soap, wash, dry)	
Install hand basin with sensor activated tap. Design – vandal resistant. 2 basins, one for each unit. Notes – height 740mm at top of basin. To be located on the wall where the Wallgate unit is currently (basin to be located in proximity to the WC, to be able to be used from seated, if possible) Size, to be able to accommodate hand washing.	
Install soap dispenser, to be sensor activated if possible. 2 soap dispensers, one to be located to the side of the basin in each of the units. Potential for the dispenser to be sensor activated and the soap reservoir / filling to be in the service cupboard.	

Electrical	
Supply and installation of hand drier – 1 in each unit. Height from floor: 1,000 mm	
Supply and installation of water heater – either two (one for each unit) or one to serve both. Potential to be located in service cupboard. Must have max temperature limiter.	
Upgrade the light fittings to LED , if they are not already LED.	
Check that that electrical systems are fit for purpose , and quote for provision of works to bring to standard, if needed.	
Building works	
Doors to cubicles: - Replace locks (current locks are linked to the coin operated entrance system, now defunct) New locks to be vandal-resistant. - New door handles and the internal lock to be accessibility compliant, and for contractor / emergency services to be able to access a locked unit in case of emergency. - Make good the woodwork, light sand, prime, undercoat and topcoat with hard wearing gloss or satin paint. - Fit a hasp for a padlock	
Walls - Repair / replace wall tiles, grouting where necessary - Make good and seal the join between wall and floors.	
Toilet pans - Replace existing with vandal-resistant toilet pans. Flush mechanism also to have vandal-proof design and materials.	
Accessibility – Supply and fit handrails to meet Regulation M accessibility standards.	

Additional notes

- Where costs for options have been requested, the Council will decide on how to proceed based on budgetary constraints
- This public toilet facility is prone to vandalism, suitable hard-wearing products are essential
- Proposed products should be clearly presented with detailed specifications

- It is strongly recommended that a site survey is undertaken prior to quote. This can be arranged via the Clerk. At time of issuing the invitation to quote, the left hand unit is open for public use and can be viewed at any time
- An asbestos survey will be carried out, and if there is any asbestos present, contractors will be notified.
- It is understood that a building regulations application is not needed as the works are replacement of existing facilities
- Proof of Public Liability insurance to be provided by all contractors and subcontractors, also Employer liability insurance where applicable
- All certificates required (eg electrical works) to be provided by all contractors and subcontractors
- Risk Assessments and Method Statements to be provided by all contractors – contact the Clerk to discuss if needed.
- If the contractor has not previously worked for the Parish Council, three references to be provided
- **Please state estimated start date for work and anticipated timescale for completion**

Evaluation criteria:

1. Quality and durability of products specified; evidence of experience and timescale for completion: 20%
2. Cost: 80%

The Council is not obliged to accept the lowest quote

The Council will not cover any costs associated with any tender, quote or estimate.

The Council may request further information.

Scoring for evaluation:

Has the contractor supplied correct insurance documents?	Pass / Fail
References, warranty on works and materials, comply with the brief?	10%
Start date and timescale for completion	20%
Price	70%

Issued by Clerk/RFO – 2 May 2026