St Buryan and Lamorna Parish Council

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Agenda – 21 September 2026

To Members of St Buryan and Lamorna Parish Council:
Councillors: J Pascoe (Chair), S Gough (Vice-Chair), M Corley-King, D Groves, P Macis, S Stevenson, P Thurstans, L Wilkin and B Wynter *(three vacancies)*

Dear Members,

All Councillors are hereby summoned to the monthly meeting of St Buryan and Lamorna Parish Council which will be held on **Monday 21 September 2026 at 7.30pm**, at the **St Buryan Village Hall.**

Yours sincerely

Louise Clifton

Clerk to the Council
14 September 2026

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

Chair's Announcements

Ref:	AGENDA ITEMS
26-9/1	**To record Councillor absences and note apologies for absence**
26-9/2	**Co-options to the Council.** To **vote** on any co-option applications received. **Declaration of Acceptance of Office.** To be made, if a co-option is approved.
26-9/3	**Declarations of Interest*/Request for dispensations**. To **receive** any declarations of interest. To **resolve** to grant dispensations where appropriate (written application for dispensation to the Clerk in advance of the meeting).
26-9/4	**Public Participation.** To **receive** comments from members of the public on matters relevant to the work of the Parish Council. Maximum total time allowed: 15 minutes. Up to 3 minutes per speaker.
26-9/5	**Cornwall Councillor** – to welcome, and receive a report from, Cornwall Councillor Marrington.
26-9/6	**Update on public meeting**, as discussed with Cornwall Councillor at the 17 August meeting of the Parish council.
26-9/7	**Update on planning application PA25/04884 -** Land South West Of Wilbur Way St Buryan. Residential development (37 affordable homes), access landscaping and associated work. [Cllr Pascoe]

26-9/8	**Reports from meetings of other organisations / outside bodies** a) Police Liaison meeting, 2 September 2026. Update report from Cllr Stevenson.	
26-9/9	**Minutes of the meeting held on 17 August 2026** **To resolve** – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.	
26-9/10	**Clerk's update report.** To receive updates and consider any actions necessary	
26-9/11	**Planning Applications for consultation response to Cornwall Council.**	
	a)	PA26/05865 – Church View, Newlyn Road, St Buryan – Replacement of the porch windows and doors.
	b)	PA26/05806 – Lower Springfield, Rectory Road, St Buryan – Construction of outbuildings for home office and craft room and store. Enlargement of an existing window opening, formation of a new door, installation of rooflights.
		Any additional application received before the meeting
26-9/12	**5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month - to note.** None.	
26-9/13	**Planning applications determined by Cornwall Council in past month, to note:** **August:** PA26/04148 – Rosewell, Trevorgans, St Buryan – Construction of single storey annexe to south west of Rosewll with variation of condition 2 of decision notice PA17/07113 dated 15.11.2017. **Cornwall Council decision: Approved with conditions.** PA26/00691 – Former St Buryan Garage, The Green, St Buryan – Construction of detached dwelling and garage. **Cornwall Council decision: Refused.**	
26-9/14	**Planning Appeals** To **note** any appeal decisions received.	
	PAYMENTS & GRANTS	
26-9/15	**Schedule of Payments.** To **resolve** to approve the payments to be made, as set out in the schedule	
26-9/16	**Grants. To decide on grant applications, whether to grant an award and, if so, how much.** a) **West Penwith Darts Academy.** Application for a grant of £250 for tablets/devices to help Academy members to develop their game and enhance their maths. b) **St Buryan Village Hall.** Purchase of emergency power equipment to enable the village hall to serve as a safe community hub for residents of all ages in the village and surrounding areas during a power outage or following a natural disaster.	
	AMENITIES	
26-9/17	**Playground** a) To receive the inspection report for September and volunteer for October.	
26-9/18	**St Buryan Cemetery** a) Progress on data input, cemetery software. To **receive** an update and **resolve** actions as appropriate.	
26-9/19	**Public toilets, St Buryan** a) Update on arrangements for refurbishment works.	

	b) Proposed external CCTV for the public toilets outdoor area, and potential funding support.
26-9/20	**Public Rights of Way** **a) Enhanced LMP Scheme 2026/27** – to consider submitting an application, works to be agreed and quote sought.
26-9/21	**COMMUNITY ENGAGEMENT & CONSULTATION** **a) Outreach.** To **discuss** outreach options for the council to consider taking and to **resolve** whether to take action on this. [Cllr Wilkin] **b) Website.** To receive an update on the website upgrade.
26-9/22	**ENVIRONMENT.** To **receive** information, discuss and **resolve** a course of action if appropriate. a) **Mounting block next to St Buryan Parish Church, repairs needed**. To receive an update and to agree a course of action if appropriate. b) **Buryan in Bloom, request for siting of water butt.** To consider a request for siting a water butt in the alcove of the public toilet block.
26-9/23	**HIGHWAYS**. To **receive** information, discuss and **resolve** a course of action if appropriate. a) **VAS Signs** (Vehicle Activated Signs) – to **resolve** whether to seek repair or replacement.
26-9/24	**PUBLIC RIGHTS OF WAY.** To **receive** information, discuss and **resolve** a course of action if appropriate. a) Letter from local resident – Track between Tregiffian Farm and coast path
	FINANCE & GOVERNANCE
26-9/25	**Insurance policy renewal (Long Term Agreement).** To **resolve** to renew the Council's insurance for the coming year.
26-9/26	**Finance reports and bank reconciliation** a) Notice of Conclusion of Audit 2025/26 b) Budget v Actual report; bank reconciliation; monthly receipts and payments report to 31 August 2026 c) Balances of Earmarked and General Reserves as at 31 August 2026 d) To **resolve** to adopt the Finance Reports as at 31 August 2026.
26-9/27	**Annual Pay Award 2026-27.** To **note** the annual pay award and to **approve** it's implementation with immediate effect, backdated from 1 April 2026.
26-9/28	**Review of Banking Arrangements, Reserves and Earmarked Reserves.** To **resolve** any changes to the banking arrangements as appropriate.
26-9/29	**Councillor roles.** To approve guidance notes on role and remit of Portfolios and Working Groups. To **resolve** to approve and adopt the guidance notes.
26-9/30	**Training.** To consider requests and opportunities for training.
	CONSULTATIONS AND PARTNERSHIP WORKING
26-9/31	**Community Emergency Planning.** To **consider** any updates from the Emergency Plan working group.
26-9/32	**Cornwall Council consultation – Town and Parish Council Survey into Local Van Dwellers.** To consider and **agree** a parish council response.
26-9/33	**Correspondence.** To **note** correspondence received and to **agree** response/further action if appropriate.

26-9/34	**Agenda items for a future meeting** a) Any items deferred from this meeting b) October – Review of Standing Orders (including dispensations) and Financial Regulations c) October – Christmas trees order. d) November – draft Budget. **Date of next meeting:** 19 October 2026, Lamorna Village Hall
	MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC
26-9/35	**Exclusion of the press and public** To **resolve:** that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
26-9/36	**Cemetery Water Supply**. To **resolve** the course of action to remedy the current billing issues.
26-9/37	**Clerk's annual appraisal.** An update to report that the appraisal process has been carried out, and to approve any recommendations.

Declarations of Interest:

All Councillors are reminded to keep their Register of Interests up to date (available online at:

*https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/penwith/) All Councillors must declare any interest i.e. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and the nature of the interest. In keeping with the Council's Code of Conduct, Members must leave the meeting during the discussion relating to the item in which the interest has been declared – **including during public speaking** - unless a dispensation has been requested in writing by the Member and granted by the Council.*